Fee Payment Authorization Form

Use of Federal Funds – Authorized and/or Disbursed

**This authorization is valid for one-time use. Future requests must be accompanied by authorization form.**

**FEDERAL FUNDS AUTHORIZATION:**

Program regulations permit students to authorize use of Title IV financial aid funds for non-institutional expenses. If you are eligible for Federal financial aid in excess of tuition and fees and you wish to use this excess to cover your participation in the **Knights Impact** international service learning program, you must authorize Middle Georgia State University to pay these charges from your account balance. **This is a one-time, nonrefundable/irrevocable authorization.** This authorization is valid for funds in excess of tuition and fees, based on your financial aid eligibility and enrollment status.

I authorize Middle Georgia State University to apply the authorized or disbursed credit balance derived from Federal funds/aid to the Knights Impact agency account as detailed below:

DPA000023 Knights Impact

3023 Knights Impact

Banner Detail Code: 3023 Amount: $\_\_\_\_\_\_\_\_\_\_\_

Student MGSUID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submit completed form to the Bursar’s Office or any payment location.

Cashier Action:

* TVAAUTH. Confirm student has granted authorization for use of TIV funds.
* TSASPAY.
	+ Confirm student has available credit balance (authorized or disbursed).
	+ Enter Banner detail code transaction for amount indicated above.
* TGACOMC. “Authorization to pay Knights Impact provided mm/dd/yy”

Cashier Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Return signed form to student for turn-in to program director.