

Accessing D2L for the First Time and Setting Up your Multi-Factor Authentication

Go to www.mga.edu

Click **Menu**

Click **Current Students**

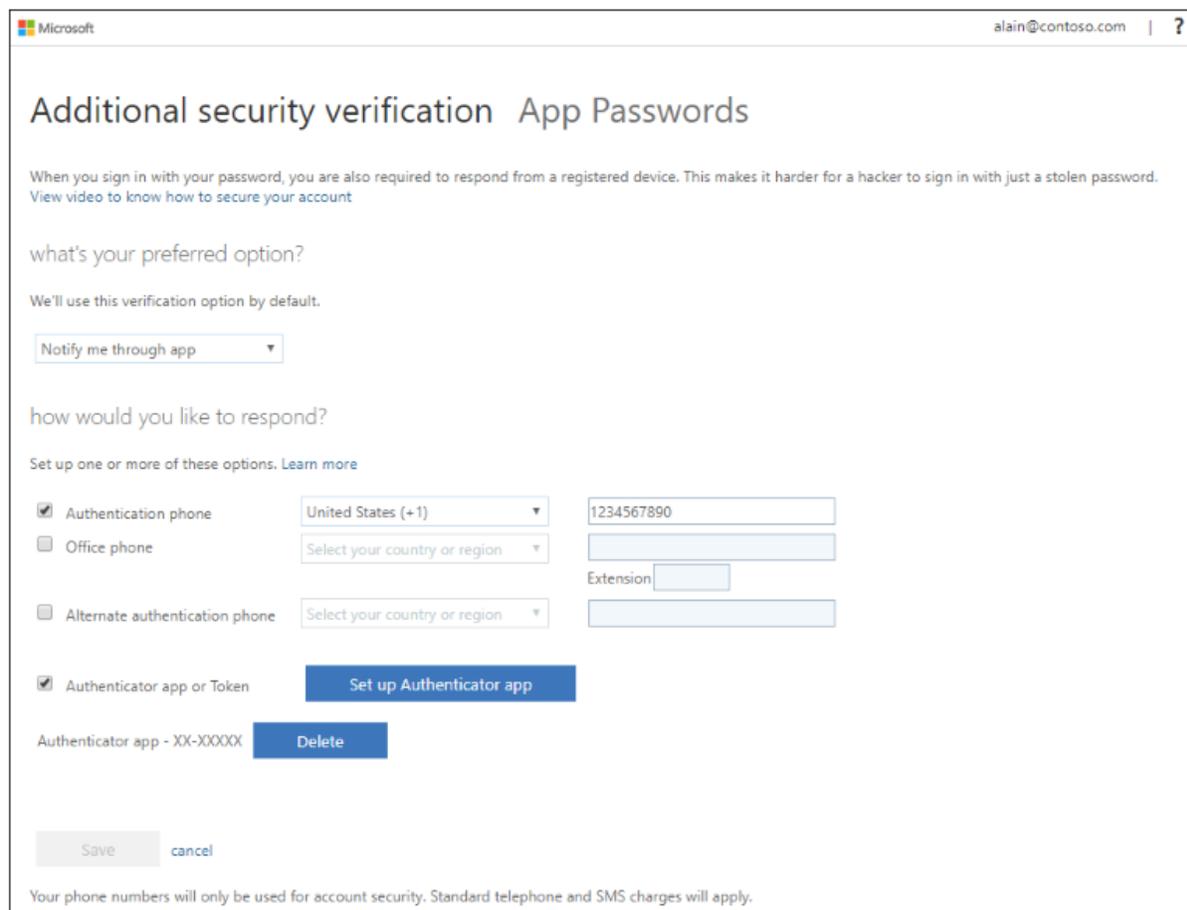
Click **Email**

Click **Faculty/Staff/Students Email Login**

Login with your MGA credentials

First time users log in with the default password: P#MMDDYY (MMDDYY = your six-digit birthday)

Select your authentication method:



The screenshot shows a Microsoft account security page titled "Additional security verification App Passwords". The page is for the user "alain@contoso.com". It explains that users are required to respond from a registered device for security. The user is asked to select their preferred option for verification, with "Notify me through app" selected. Below this, the user is asked how they would like to respond, with options for "Authentication phone", "Office phone", "Alternate authentication phone", and "Authenticator app or Token". The "Authenticator app or Token" option is selected, and a "Set up Authenticator app" button is visible. There is also a "Delete" button for an existing authenticator app. At the bottom, there are "Save" and "cancel" buttons, and a note that phone numbers are only used for account security.

Microsoft alain@contoso.com | ?

Additional security verification App Passwords

When you sign in with your password, you are also required to respond from a registered device. This makes it harder for a hacker to sign in with just a stolen password. [View video to know how to secure your account](#)

what's your preferred option?

We'll use this verification option by default.

Notify me through app ▼

how would you like to respond?

Set up one or more of these options. [Learn more](#)

- Authentication phone
- Office phone
- Alternate authentication phone
- Authenticator app or Token

Authenticator app - XX-XXXXX

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

Follow prompts on the screen and then select **DONE** when you are finished.

Once your multi-factor authentication is in place then open a new page in the same browser and select **Menu, Current Students, Brightspace/D2L** and login with your MGA credentials and enter the verification code.

If you need further assistance, please submit a ticket online at help.mga.edu or call (478) 471-2023 or (478) 934-3319.