



MIDDLE GEORGIA STATE UNIVERSITY  
CHANGE/ADD MINOR FORM  
Bachelors Degrees Only

The first step in adding or changing a minor is to **meet with an academic advisor in the desired discipline** in order to determine the appropriateness of the major and your eligibility for the minor. Please note:

- **Minors can only be added or changed if you are in a Bachelor's Degree Major**
- **Adding/Changing minors could delay graduation (Consult advisor)**
- **Adding/Changing minors could affect your financial aid award (Consult Office of Financial Aid)**
- **Requests for change of minor processed after the second week of classes in a semester will not become official until the following semester**

**Directions: (This form is designed to be completed electronically and submitted via email.)**

Fill in the fields below, sign and date the form electronically. Next, secure the electronic signature of an advisor for *the new minor* by emailing them the form. The advisor for the new minor will sign the form electronically, make a copy for your advising file, and then email the form to the [registrar@mga.edu](mailto:registrar@mga.edu) for processing.

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Current Major/Degree: \_\_\_\_\_

**New Minor (choose one):**

Please indicate if you are:      Adding a New Minor      Changing a Minor      Removing a Minor

Please choose a Minor: \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor's Signature (New Minor)

\_\_\_\_\_  
Date

\*New advisor is responsible for delivering signed form to the Registrar.

\_\_\_\_\_  
Processed in Registrar's Office

\_\_\_\_\_  
Date