

Academic Advising Alert

Students No Longer Dropped for Excessive Absences No-Show & Grades FA and F

Beginning Fall Semester 2013

1. Students who do not attend class (or sign into an on-line class) during the first 8 days of class are to be reported as a “No-Show” per directions published each semester by the Registrar’s Office.
2. If a student was recorded in error as a “NO-Show” the instructor is to send an email to the Registrar asking that the student be re-instated in the course.
3. If a student attends one class or signs into the online course and they stop attending, they are to be assigned a final grade of “**FA**” (failure to attend).
4. If the student has excessive absences in the course and receives a failing grade due to those absences, they are to be assigned an “**FA**” (failure to attend).

Excessive absences is defined by the Office of Financial Aid as: *the Student stopped attending before the 60% point of the semester.*

An email will be sent to faculty each semester at the 60% mark.

5. If a student fails a course for reasons other than excessive absences, the final grade would be recoded as an “**F**”.