

Withdrawing from a Course?

(a) *Why are you dropping this course?*

If it is for academic reasons student should speak with the instructor about additional support. Repeating the course could have financial aid consequences.

(b) *Are you withdrawing from school?*

If Yes - work directly with the Registrar's Office to avoid future issues with grade point average or financial aid.

(c) *Do you live in the dorm?*

If YES and semester hours drop below 12 credit hours the student must receive permission from the Director of Residence Life to continue to be a dorm resident.

(d) *Are you enrolled in Learning Support courses?*

If YES – Student must see the LS advisor. If dropping the one and only LS course the entire schedule will be cancelled.

(e) *Are you receiving financial aid?*

If YES – student should speak with a Financial Aid Counselor to determine what impact the withdrawal may have on her/her financial aid status. This is particularly relevant for potential impact to the Student's Satisfactory Academic Progress (SAP)

(f) *Are you receiving Veterans benefits?*

If YES – student must contact VA representative in the Registrar's Office.

(g) *Are you on a varsity athletic team?*

If YES – student must contact the Athletic Director. Eligibility to play sports is based on an athlete's semester credit hours.

(f) *Are you classified as an International Student?*

If YES – then the student must first contact Sheila Brantley (478-934-3351)

(g) *Are you a ward of the state? (such as foster care or independent living group home?)*

If YES – the 3rd party paying for the student to attend school must know that the student is dropping a class especially if dropping the class results in below full-time status

(h) *Are you a GAMES student?*

If YES –then the student must first contact Lisa Whitaker.

(i) *Are you in a co-op program?*

If YES – student must notify the program chair

Last edited 07/22/2013 *pbedwell*