Withdrawing from a Course?

(a) Why are you dropping this course?
   If it is for academic reasons student should speak with the instructor about additional support. Repeating the course could have financial aid consequences.

(b) Are you withdrawing from school?
   If Yes - work directly with the Registrar’s Office to avoid future issues with grade point average or financial aid.

(c) Do you live in the dorm?
   If YES and semester hours drop below 12 credit hours the student must receive permission from the Director of Residence Life to continue to be a dorm resident.

(d) Are you enrolled in Learning Support courses?
   If YES – Student must see the LS advisor. If dropping the one and only LS course the entire schedule will be cancelled.

(e) Are you receiving financial aid?
   If YES – student should speak with a Financial Aid Counselor to determine what impact the withdrawal may have on her/her financial aid status. This is particularly relevant for potential impact to the Student’s Satisfactory Academic Progress (SAP)

(f) Are you receiving Veterans benefits?
   If YES – student must contact VA representative in the Registrar’s Office.

(g) Are you on a varsity athletic team?
   If YES – student must contact the Athletic Director. Eligibility to play sports is based on an athlete’s semester credit hours.

(f) Are you classified as an International Student?
   If YES – then the student must first contact Sheila Brantley (478-934-3351)

(g) Are you a ward of the state? (such as foster care or independent living group home?)
   If YES – the 3rd party paying for the student to attend school must know that the student is dropping a class especially if dropping the class results in below full-time status

(h) Are you a GAMES student?
If YES – then the student must first contact Lisa Whitaker.

(i) Are you in a co-op program?
If YES – student must notify the program chair