

## AT-CTI Program Information Sheet

In addition to the requirements of the University to complete the AAS in Air Traffic Management, in order to be considered for hire as an AT-CTI graduate by the FAA, students must receive an endorsement from the University. Also it is important for each student to understand:

- The program is designed to be a broad-based introduction to aviation and is not specifically a job preparation program for FAA air traffic controllers. Graduates of the program are not limited to FAA air traffic controller jobs.
- Participation in the AT-CTI program, even as an endorsed/recommended graduate, does not guarantee a student will be selected or employed as an FAA air traffic control specialist.
- Qualification requirements for FAA air traffic control specialist positions, including U.S. citizenship, maximum entry age, minimum work experience, the ability to speak English clearly enough to be understood over communications equipment, and required pre-employment, medical and security screening.
- A person does not have to complete an AT-CTI program to be eligible to apply for an entry-level FAA air traffic control specialist position.
- FAA policy on hiring allows AT-CTI graduates who earn a school endorsement to receive consideration along with certain qualifying veterans when they apply for an entry-level air traffic control specialist position. Preference-eligible veterans have legal preference over non-veteran CTI graduates.
- Air traffic control specialist candidates must be willing to relocate to an FAA facility based on agency staffing needs.
- FAA hiring, selection and placement policies and processes, as well as training requirements, may change with little notice.
- FAA air traffic controller hiring needs, the number, and timing of job announcements may change with little notice.

### **School Official Endorsement/Recommendation**

AT-CTI school recommending officials determine whether a student has met the minimum requirements to be endorsed/recommended to the FAA. To be recommended, the student must satisfy the following criteria by the closing of the job posting:

- Successfully complete air traffic controller training, as demonstrated by passing the courses that mapped to the AT Basics learning objectives; and
- Been awarded the appropriate degree, as demonstrated by the date listed on the transcript or diploma be prior to the announcement closing date.
- Any additional school-specific criteria.