<table>
<thead>
<tr>
<th>Area A – Essential Skills – 9 Hours</th>
<th>Grade</th>
<th>Area B – Institutional Options – 4 hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 1101</td>
<td></td>
<td>Area B Elective Perspectives Course</td>
<td></td>
</tr>
<tr>
<td>ENGL 1102 or 1102H</td>
<td></td>
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</tr>
<tr>
<td>MATH 1001, 1101, 1111, 1112, 1113, 1113H, or 1251</td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>A grade of “C” or higher is required in Area A classes</strong></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Area C Humanities/Fine Arts – 6 Hours</th>
<th>Grade</th>
<th>Area D Science &amp; Math – 11 hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Literature-based elective. Choose one: ENGL 2111, 2111H, 2112, 2121, 2122, 2131, 2131H, 2132, 2132H, 2141, 2142</td>
<td></td>
<td>Lab-Science Electives Choose Two: ASTR 1010K, 1020K</td>
<td></td>
</tr>
<tr>
<td>A grade of “C” or higher is required in Area C classes</td>
<td></td>
<td>BIOL 1001K or 1001K-H, 1002K or 1002K-H, 2107K, 2108K</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>CHEM 1151K, 1152K, 12211K, 1212K</td>
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<tr>
<td></td>
<td></td>
<td>GEOL 1125K, 1126K</td>
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<tr>
<td></td>
<td></td>
<td>PHYS 1011K, 1012K, 1111K, 1112K, 2211K, 2212K</td>
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<tr>
<td></td>
<td>* These courses do not have to be taken in sequence.</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Area C Elective. Choose one from below: ARTS 1100, 2010, 2011</th>
<th>Grade</th>
<th>Area D Elective</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMM 1110, 1100</td>
<td></td>
<td>MATH 1200 or 1401 – Elementary Statistics</td>
<td></td>
</tr>
<tr>
<td>FREN 1001, 1002, 2001, 2002</td>
<td></td>
<td><strong>A grade of “C” or higher is required for MATH 1401</strong></td>
<td></td>
</tr>
<tr>
<td>GRMN 1001, 1002, 2001, 2002</td>
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<tr>
<td>HUMN 2111H, 2151, 2152/SCIE 2152, 2155, 2156</td>
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<tr>
<td>MUSC 1100, PHIL 2201</td>
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<tr>
<td>THEA 1100</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Area E – Social Science – 12 Hours</th>
<th>Grade</th>
<th>Area F – Major Field – 18 Hours</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLS 1101 or 1101H</td>
<td></td>
<td>ACCT 2101</td>
<td></td>
</tr>
<tr>
<td>HIST 2111, 2111H, 2112, or 2112H</td>
<td></td>
<td>ACCT 2102</td>
<td></td>
</tr>
<tr>
<td>AREA E Electives – Choose two: ANTH 1102</td>
<td></td>
<td>BUSA 2105</td>
<td></td>
</tr>
<tr>
<td>GEOG 1101</td>
<td></td>
<td>ECON 2105</td>
<td></td>
</tr>
<tr>
<td>HIST 1111, 1111H, 1112, 1112H, 1190, 2111H, 2112, 2112H</td>
<td></td>
<td>ECON 2106</td>
<td></td>
</tr>
<tr>
<td>POLS 2101, 2201, 2301, 2401</td>
<td></td>
<td>BUSA 2201/ITEC 2201</td>
<td></td>
</tr>
<tr>
<td>PSYC 1101, 1101H</td>
<td></td>
<td><strong>A grade of “C” or higher is required in all Area F classes</strong></td>
<td></td>
</tr>
<tr>
<td>SOCI 1102, 1101H, 1160</td>
<td></td>
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<td></td>
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</tbody>
</table>
Quick Guide of Actions to Complete after Registration

1. Activate SWORDS.
    Your *lifeline* to schedules, account balances and grades.
   A. Access to SWORDS allows you to
      □ Print the semester’s detailed student schedule
      □ Check your financial aid status
      □ Pay your tuition and fees online
      □ Review transcripts
      □ Register on your own (Note: Students can register immediately upon removal of holds.)*
      □ Retrieve your email address

   *Holds are placed on a student’s record for a variety of reasons (i.e. Learning Support advisement, missing admission documents, parking tickets, payment issues) that necessitate the student meeting with an advisor.

2. Activate your MGA Email via MGA website or visit:
https://www.mga.edu/technology/services/email.php.
    Your *source* of all communication from the MGA departments.
   A. Access to your Email allows you to
      ▶ Contact faculty, staff and departments from built in directory
      ▶ Stay informed of student life activities, weather alerts, and opportunities for community service or employment
      ▶ Continue to check your email throughout the semester

3. Establish your D2L-Brightspace Account and Login.
    Your *link* to all course content for the semester.
   A. D2L allows “anytime, anywhere” access to course content such as:
      ◀ Syllabi
      ◀ Reading & discussions assignments
      ◀ Multi-media files & PowerPoints
      ◀ Electronic drop boxes & online quizzes
      ◀ Communication
      ◀ Grading & student progress reports

   If you have problems logging in, please call the Technical Assistance Center (TAC) at 478-471-2023 or 478-934-3319 or go to the helpdesk link at http://help.mga.edu.

4. Visit these campus locations or online options before the semester starts:
   □ Get your Student ID and parking decal online Overview: Middle Georgia State University (mga.edu) and Parking: Middle Georgia State University (mga.edu).
   □ Pay your tuition and fees online or in person at the Bursar’s Office
   □ Follow up with the Financial Aid Office
   □ Purchase textbooks or comparison shop at the Campus Store
   □ Living on campus? Follow up with – Residence Life

   Campus maps available at https://www.mga.edu/about/maps.php

5. Review the Academic Calendar each semester for important dates & deadlines – visit https://www.mga.edu/academics/calendars/index.php.
   □ Add the date for the next semester’s early registration to your calendar
   □ Make an appointment with your advisor
### Middle Georgia State University - Bachelor of Science in Business Administration (BSBA)
#### Advising Worksheet – 2021 – 2022 Catalog

<table>
<thead>
<tr>
<th>Business Core Courses (27 hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUSA 3340 - Business Analysis Using Excel</td>
</tr>
<tr>
<td>FINA 3110 - Principles of Finance</td>
</tr>
<tr>
<td>LEB 3135 - Legal Environment of Business</td>
</tr>
<tr>
<td>MGMT 3101 - Business Statistics</td>
</tr>
</tbody>
</table>

| MGMT 3141 - Principles of Management |
| MGMT 3160 - Principles of Mgmt. Information Sys. |
| MGMT 4195 - Strategic Mgmt. |
| MKTG 3161 - Principles of Marketing |
| MGMT 3104 – International Business |

### ACCOUNTING (33 hours)

**Required (21 hours):**
- ACCT 3101 - Intermediate Fin. Accting. I
- ACCT 3102 - Intermediate Fin. Accting. II
- ACCT 3103 - Intermediate Fin. Accting. III
- ACCT 3110 - Cost Accounting
- ACCT 3120 - Principles of Taxation I
- ACCT 4135 – Auditing
- ACCT 4205 – Accting. Information Sys.

**Two Actng. electives from the following (6 hours):**
- ACCT 3111 - Advanced Cost Accounting
- ACCT 3125 - Governmental & Not-for Profit Accting.
- ACCT 3130 - Forensic Accounting and Auditing
- ACCT 4110 - Advanced Accounting
- ACCT 4120 - Principles of Taxation II
- ACCT 4140 - Auditing II
- ACCT 4305 - Current Issues—Accting. and Auditing
- ACCT 4505 - Special Topics
- ACCT 4605 - Internship and/or Coop. Educ.
- ACCT 4805 - Independent Study

**Two general electives (6 hours):**

### GENERAL BUSINESS (33 hours)

**One ACCT 3000/4000 level course (3 hours):**

**Two MGMT 3000/4000 level courses (6 hours):**

**Two MKTG 3000/4000 level courses (6 hours):**

**Three 3000/4000-level General Electives (9 hours):**

**Three General Electives (9 hours):**

### FINANCIAL ECONOMICS (33 hours)

**Required (18 hours):**
- ECON 3105 - Money and Banking
- ECON 3106 - Managerial Economics
- ECON 4110 - Applied Data Analysis
- FINA 3120 - Advanced Corporate Finance
- FINA 4110 - Investments
- MGMT 3175 - Quantitative Methods

**Two 3000/4000 level Business Electives (6 hours):**

**Three General Electives (9 hours):**

---

Please Note:
- **RESIDENCY REQUIREMENT:**
  - 30 HRS AT MGA.
- A grade of “C” or higher is required in all 3000/4000-level courses used to meet the Business Administration degree requirements.
### MANAGEMENT (33 hours)

**Required (12 hours):**
- MGMT 3102 - Human Resource Management
- MGMT 3155 - Organizational Behavior
- MGMT 3175 - Quantitative Methods
- MGMT 3165 – Production and Operations Mgmt.

**Two Mgmt. electives from the following (6 hours):**
- MGMT 4115 - Collective Bargaining/Labor Relations
- MGMT 3314 - Purchasing & Supply Chain Mgmt.
- MGMT 4125 - Compensation and Benefits
- MGMT 4135 - Entrepreneurship
- MGMT 4152 - Contracting Evaluation and Award
- MGMT 4165 - Small Business Management
- MGMT 4166 - Advanced Operations Management
- MGMT 4167 - Operations Strategy
- MGMT 4171 - Continuous Process Improvement
- MGMT 4172 - Advanced Six Sigma
- MGMT 4181 - Service Management
- MGMT 4505 - Special Topics
- MGMT 4605 - Internship and/or Cooperative Educ.
- MGMT 4805 - Independent Study

**One 3000/4000 level Business Elective (3 hours):**

**Two 3000/4000 level General elective (6 hours):**

**Two General Electives (6 hours):**

### SUPPLY CHAIN MANAGEMENT (33 hours)

**Required (18 hours):**
- MGMT 3314 - Purchasing and Supply Mgmt.
- SCM 3000/AMGT 3201 – Fund. of Logistics Mgmt.
- SCM 3300 - Warehousing and Distribution
- SCM 4110 - Global Supply Chain Strategy
- SCM 4120 - Supply Chain Technology
- SCM 4130 - Transportation Management

**Two Mgmt. Electives from the following (6 hours):**
- MGMT 3102 - Human Resource Management
- MGMT 3155 - Organizational Behavior
- MGMT 3175 - Quantitative Methods
- MGMT 4115 - Collective Bargaining/Labor Relations
- MGMT 4125 - Compensation and Benefits
- MGMT 4151/MKTG 4151 - Principles of Contracting
- MGMT 4165/MKTG 4165 - Small Business Mgmt.
- MGMT 4167 - Operations Strategy
- MGMT 4171 - Continuous Process Improvement
- MGMT 4172 - Advanced Six Sigma
- MGMT 4181 - Service Management
- MGMT 4505 - Special Topics
- MGMT 4605 - Internship and/or Cooperative Educ.
- MGMT 4805 Independent Study

**One 3000/4000 level Business elective (3 hours):**

**Two General Electives (6 hours):**

### MARKETING (33 hours)

**Required:**
- MKTG 3162 - Consumer Behavior
- MKTG 3170 - Sales and Sales Management
- MKTG 4161 - Marketing Research
- MKTG 4163 - Services Marketing
- MKTG 4198 - Marketing Management

**Two 3000/4000 level Business Elective (6 hours):**

**Two 3000/4000 level General elective (6 hours):**

**Two General electives (6 hours):**

**Marketing Electives:**
- MKTG 4135 - Entrepreneurship
- MKTG 4151 - Principles of Contracting
- MKTG 4152 - Contracting Evaluation and Award
- MKTG 4153 - Contract Pricing
- MKTG 4165 - Small Business Management
- MKTG 4505 - Special Topics
- MKTG 4605 - Internship and/or Cooperative Educ.
- MKTG 4805 - Independent Study