

MIDDLE GEORGIA STATE UNIVERSITY

NOTICE OF INTENT TO APPLY

Funding source's due date: _____

Proposal No: _____

Proposal Initiator(s)	School or Office	Email	Phone No

Contact proposal initiator(s) listed above if additional information is needed or the proposed project cannot be approved as described.

1. Provide a brief description of the project, including the benefit to Middle Georgia State University (MGA) (attach a separate sheet if necessary):

2. Estimated time period for proposed project: Begin Date: _____ End Date: _____

3. Estimated amount of grant: \$ _____

4. Middle Georgia State University's obligation to continue the project after the grant ends (check all that apply):

- The project will continue, but at no cost to MGA (provide details below).
- The project will continue and some type of plan for continuing the project is required. MGA may/will have to provide funds (provide details below).
- The project is eligible for a second grant, as this grant allows for additional renewal terms.
- Continuing the project is optional.

5. Will this project involve collaboration between MGA and any other entity?

- Yes (describe relationship below):

- No

6. Have any potential funding source(s) been identified?

Yes (list source(s) below):

No (skip to Question 8)

7. Is the funding source identified in Question 6 a private foundation affiliated with the local community?

Yes (describe relationship below):

No

8. Is any institutional match required?

Yes (answer Question 9)

No (skip to Question 10)

9. How much of the match must be cash and how much must in-kind services (i.e. use of space, equipment, clerical time)? If a cash match is required, what is the proposed source of cash?

10. Do the guidelines allow for indirect costs?

Yes (describe below):

No

Don't know

11. Describe below any existing personnel, space, equipment, supplies, etc. which will be needed to support the project. How much will be paid for by the grant?

12. Describe below any new personnel, space, equipment, supplies, etc. needed to support the project?

13. Who will be responsible for administration of the project? _____

REVIEWER COMMENTS

Immediate Supervisor:

Dean of School:

Director, Grants & Contracts:

Chief Development Officer (if private):

Provost:

EVP, Finance & Operations:

President:

