MGA Eastman Campus Spill Response – Quick Reference Guide

Spill Response Procedures for MGA Personnel

- Whenever a spill is detected, regardless of quantity, MGA personnel should immediately notify the Oil SPCC Coordinator at 478-934-3054.
- If not available, notify the alternate Oil SPCC coordinator at 478-374-6707
- If not available OR after hours Notify MGA Aviation Campus Police: 478-374-6403

- Once the Oil SPCC Coordinator, alternate Oil SPCC Coordinator, and/or MGA Aviation Campus Police has been notified, trained MGA personnel should follow the steps in the attached flow chart entitled “Steps for Response to an Oil Spill or Release”.

Oil Releases to Water

If any oil, including a petroleum product, is discharged to waters of the state (including streams, rivers, storm sewers, and drainage ditches), the Oil SPCC Coordinator or his/her designee will immediately report the incident to:

- Georgia EPD, Emergency Response (24-Hour Statewide Number to Report a Spill of Oil or Hazardous Material) (800) 241-4113

- USEPA Region 4 (24-Hour Spill Reporting Number) (404) 562-8700

- National Response Center (NRC) (800) 424-8802

Response Contractors

For spills that are beyond the capabilities of MGA-Eastman employees and equipment, the Oil SPCC Coordinator will contact an emergency response contractor. The Oil SPCC Coordinator and Alternate are the primary responsible parties at the MGA - Eastman Campus for the coordination of any response and clean up effort.

- MKC Enterprises (800) 457-6521 (770) 457-1341 www.mkcenterprises.com
Steps for Response to an Oil Spill or Release

**Discovery of Oil Spill or Release**

- Notify the SPCC Coordinator

**Extinguish all sources of ignition; remove all vehicles from the immediate spill area**

- Is the spill greater than 10 gallons?
  - **YES**
    - Attempt to stop the release and deploy spill response materials only if possible without endangering yourself or others.
  - **NO**

**Did the spill reach a catch basin?**

- **NO**
  - Deploy catch basin mats and contain the spill with absorbent material. Place containment boom and/or absorbent material downgradient.
  - Recover spilled material using absorbent materials
  - The SPCC Coordinator will arrange for proper disposal of waste materials, and notify the appropriate internal agencies.

- **YES**
  - The SPCC Coordinator will notify appropriate federal, state, and local authorities, appropriate MGA personnel, and a response contractor to assist.
  - The SPCC Coordinator will direct the response activities until the response contractor arrives on-site.
  - The SPCC Coordinator will arrange for proper disposal of waste materials
  - The SPCC Coordinator will notify the appropriate internal and external agencies.