

Applicant:  Student ID 983-

Email Address:  SS#

Home Address:

School/Department/Major:

Year in Program:

Endorsing Faculty:

Project/Activity/Course Name:

- Check All That Apply
- Individual Project
  - Group/Class/Student Organization Proposal
  - Knights Impact (KI program director must sign as sponsor)

Service learning is a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strength communities. What are the details and purpose of your service learning project?

Time Frame for Completion:

Primary Applicant Signature:  Date

Faculty Sponsor Signature:  Date

List the objectives of your service-learning project:

Service learning is a process of involving students in community service activities combined with facilitated means for applying the experience to their academic and personal development. It is a form of experiential education aimed at enhancing and enriching student learning in course material. When compared to other forms of experiential learning like internships and cooperative education, it is similar in that it is student-centered, hands-on and directly applicable to the curriculum.

The critical difference and distinguishing characteristic of service learning is its reciprocal and balanced emphasis on both student learning and addressing real needs in the community. Project/activity/course learning objectives are linked to meaningful human, safety, educational, and environmental needs that are co-determined with community partners and service recipients. Course materials such as lectures, readings, discussions, and reflection activities supplement the student service. In turn, the service experience is brought back to the classroom to enhance the academic dialogue and student comprehension. Students work on real problems that make academic learning relevant while simultaneously enhancing their social skills, analytical ability, civic and ethical responsibility, self-efficacy, and career development. With my initials I hereby acknowledge my commitment to and comprehension of this experiential learning approach.

(Note: Groups must submit an addendum with names, signatures, and initials of all participants)

Student Initials

In order to ensure compatibility with efforts of the Office of Experiential Learning and the strategic priorities of Middle Georgia State University, the following best practices in service-learning must be evident and adhered to in program/project/course/activity proposals and mutually agreed upon by the faculty sponsor and student(s) submitting this application.

Proposals will:

1. Meet a Recognized Need in the Community
2. Achieve Identifiable Curricular Objectives through Service-Learning
3. Reflect throughout Service-Learning Experience
4. Develop Student Responsibility
5. Establish Community Partnerships
6. Plan Ahead for Service-Learning
7. Equip Students with Knowledge and Skills Needed for Service

Sponsor Initials

Student Initials

(Note: Groups must submit and addendum with names, signatures, and initials of all participants)

The student applicant\* is solely responsible for submitting a signed application to the Director of the Office of Experiential Learning (OEL) via email at [experientiallearning@mga.edu](mailto:experientiallearning@mga.edu) by the deadline.\*\*

Every effort will be made to spread the research stipends over both the Fall and Spring semesters. Note: As a condition of funding, all fund recipients are expected to complete the Bronze Level Module of Experiential Learning prior to disbursement of check Note: OEL funds will not necessarily cover all expenses.; awards typically do not exceed \$200 per request.

Approved courses/projects/programs/activities will become EL qualified opportunities and students will receive EL credit for their participation. Details about Experiential Learning and the MGA QEP can be found at [www.mga.edu/experientiallearning](http://www.mga.edu/experientiallearning)

Approved Group funding will be awarded through the appropriate institutional channels.

\* Only currently registered students are eligible for funds.

\*\* Deadlines are as follows - A rolling deadline will be observed for all OEL funds. Recipients will be evaluated on a first come, first served basis provided that the above application is complete and the applicant is eligible to receive funds verified through the Office of Financial Aid .

Applicant:

Date:

**Itemized Budget**  
**Items producing cost (Estimated/Applicable)**

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Fees:	<input type="text"/>
Transportation Expenses :	<input type="text"/>
Materials and Supplies (attach details) :	<input type="text"/>
Equipment:	<input type="text"/>
Meals (calculated per diem) :	<input type="text"/>
Lodging :	<input type="text"/>
Miscellaneous Expenses (attach details) :	<input type="text"/>
Total Cost of the Project :	<input type="text"/>

**Sources of funding (Estimated)**

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Personal Contribution :	<input type="text"/>
Department/Unit/Outside Support:	<input type="text"/>
Other :	<input type="text"/>
<b>Total Funds Available for this Project</b>	<input type="text"/>
<b>Total Amount Requested from OEL:</b>	<input type="text"/>

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FOR OFFICE USE ONLY:

**Total Amount Approved by OEL:**

Approval Signatures  
Director of Career Services

Date

Director of the OEL

Date

