



**Instructions for Stock or Mutual Fund Transfer Gifts to the
Middle Georgia State University Foundation, Inc.**

Donations for the benefit of Middle Georgia State University should be made to the Middle Georgia State University Foundation, Inc., a 501(c)(3) corporation that receives and manages private gifts, as follows:

Middle Georgia State University Foundation
100 University Parkway, A-217
Macon, GA 31206-5145

Middle Georgia State University Foundation, Inc., is a 501(c)(3) nonprofit organization; our federal tax identification number is 23-7066010. All contributions are tax deductible to the full extent allowed by law.

When making gifts of stock or mutual funds, please notify the MGA Foundation with a phone call, e-mail or a copy of the letter of instruction to the broker. Please include your intended designation of the gift, so that we are sure to properly record and acknowledge your gift.

An ELECTRONIC TRANSFER of stock to the Middle Georgia State University (MGA) Foundation, Inc. can be made by directing the transfer to:

Merrill Lynch, DTC # 8862

For credit to: **Account # 744-02510**

Account Name: Middle Georgia State University Foundation, Inc.

If you will be gifting a **mutual fund position**, Merrill Lynch's Broker Code is **0671**. Please contact us so we can assist with the additional account number(s) you will need for final processing. The account number to credit the mutual fund to is 744-02510 n/o Middle Georgia State University Foundation, Inc.

Stocks held in CERTIFICATE FORM can be transferred by mailing the certificate and the stock power, in **SEPARATE envelopes**, to the MGA Foundation, Inc., Attention: MGA Foundation Accounting, at the address provided above.

Questions may be directed to:

Julie Davis
Executive Director of Development
Middle Georgia State University Foundation
478.471.2732 | julie.davis3@mga.edu.