



Middle Georgia State University

GRADUATE APPLICATION FOR ADMISSION

DSIT Applicants: Please complete this application form and submit with other materials now. MGA will process all application fees at the end of June 2020, once the program is fully approved. - Office of Graduate Studies

Mailing Address: Admissions Office, 100 University Blvd, Warner Robins, Georgia 31093

Phone (478) 929-6865

Website: www.mga.edu/graduate

Email: graduateadmissions@mga.edu

Have you previously applied to Middle Georgia State University? Yes No

Have you previously attended Middle Georgia State University? Yes No (If yes, last term attended: \_\_\_\_\_)

TERM YOU PLAN TO ENTER: Spring 20 Session I Session II
Summer 20 Session I Session II
Fall 20 Session I Session II

PERSONAL INFORMATION: Please print clearly in blue or black ink

Social Security Number (required): - - Birth Date: / /

Name: Last First Middle Maiden

Mailing Address: PO Box #/ Street Apt# (if applicable)

City State Zip County

Telephone: Cell ( ) -

Email Address: \_\_\_\_\_

EMERGENCY CONTACT:

Name: Relationship:

Address: Phone:

BIOGRAPHICAL INFORMATION:

Gender: Male Female

State of Birth: County of Birth:

Ethnicity (optional - check all that apply):

- American Indian/Alaskan Native
Asian
Black
Native Hawaiian/Pacific Islander
White

Are you Hispanic or Latino (optional):

- Yes
No

Citizenship Status:

- U.S. Citizen by birth
U.S. Citizen by Naturalization (provide Cert. of Naturalization)
Alien Resident (Alien Resident must attach a copy of both sides of Alien Registration Card.)
Alien, Non- Resident -- List Current VISA Type:
Country of Citizenship (if not the USA)

**RESIDENCY INFORMATION:**

- 1. University System of Georgia students are responsible for registering under the proper tuition classification. In general, classification of in-state status for tuition purposes requires an individual to have established domicile in Georgia for a minimum of 12 consecutive months, immediately preceding the first day of classes for the term in which the student plans to enroll.
- 2. Domicile is defined as a person's present, permanent home where the individual intends to stay indefinitely and to which that individual returns following periods of temporary absence. Temporary residence does not constitute the establishment of one's domicile.
- 3. Residency is defined as the state and country where an individual currently lives. An individual may reside in Georgia without having established domicile in Georgia.
- 4. Please note that this brief explanation of residency does not encompass all the rules on residency. If the applicant is in doubt about residency status, please contact the Admissions office.
- 5. The Board of Regents of University System of Georgia (USG) has recently instituted new policies that affect all applicants who seek in-state tuition at USG institutions. According to USG policy, individuals who apply, or are re-entering, for Fall 2011 and beyond must submit documentation of US citizenship or permanent residency before being considered for in-state tuition. See attached Document List for Verification of Lawful Presence.

**MGA's online tuition rate is a flat-rate, regardless of state of residence.**

Are you applying for in-state tuition? Yes No

State of Legal Residence \_\_\_\_\_

If a Georgia Resident:

How long have you resided in Georgia? \_\_\_\_years \_\_\_\_months

Have you ever lived outside of the State of Georgia? Yes No

If yes, how long have you continuously resided in Georgia? \_\_\_\_years \_\_\_\_months

Are you active duty military stationed in GA? Yes No

Are you dependent of an active duty service member? Yes No

Are you or will you be at the time of enrollment a current member or veteran of the U.S. Armed Forces? Yes No

IF YES, which branch? Air Force Army Coast Guard Marine Navy

Which component? Active Reserve National Guard

Current Status? Discharged Retired Serving

**EDUCATIONAL INFORMATION:**

Failure to list all colleges previously attended may disqualify applicant. Applicants may have the originating intuition mail or electronically send official transcripts directly to the Office of Graduate Admissions.

**College:**

\_\_\_\_\_  
Name of Institution City, State Attendance Dates

\_\_\_\_\_  
Hours Earned Degree Received (if applicable)

**College:**

\_\_\_\_\_  
Name of Institution City, State Attendance Dates

\_\_\_\_\_  
Hours Earned Degree Received (if applicable)

**College:**

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Name of Institution	City, State	Attendance Dates
Hours Earned	Degree Received (if applicable)	

**College:**

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Name of Institution	City, State	Attendance Dates
Hours Earned	Degree Received (if applicable)	

**DEGREE:**

- Doctor of Science in Information Technology
- Master of Science in Management: *Supply Chain or Organizational Management*
- Master of Science in Information Technology: *Cyber Security & Forensics, software Development, Health Informatics, Critical Infrastructure Management, Social Media, or Data Science*
- Master of Science in Nursing: Adult/Gerontology Acute Care Nurse Practitioner
- Master of Arts in Teacher Education with Initial Teacher Certification (6-12)
- Master of Arts in Technical & Professional Writing
- Graduate Certificate in Technical Writing & Digital Communication

**BACKGROUND INFORMATION:**

Have you ever been convicted of a crime other than a minor traffic violation?  Yes  No  
Are there any criminal charges currently pending against you?  Yes  No

**FAMILY HISTORY (optional):**

Did your parent (or parents) receive a four-year college degree?  Yes  No  
If yes, what is the highest level of education obtained by your parent(s)/guardian(s)?  
Parent/Guardian 1: \_\_\_\_\_ Parent/Guardian 2: \_\_\_\_\_

**A** - Less than high school. **B** - High school diploma or equivalent (e.g., GED). **C** - Some college but no formal award. **D** - Certificate, less than an Associate's degree.  
**E** - Associate's degree (A.A., A.S., etc.). **F** - Bachelor degree (BA,BS,etc) **G** - Master's degree (M.A., M.S., etc.). **H** - Doctoral/Prof.Degree (Ph.D., M.D., J.D., etc.).  
**I** Unknown

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I understand that any material false statement made knowingly and willfully by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand than any such false statement may subject me to immediate dismissal from the institution. Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



**Middle Georgia  
State University**  
**(www.mga.edu)**

Mailing Address: 100 University Parkway, Macon, Georgia 31206 Phone: (877) 238-8664

**FINANCIAL AGREEMENT AUTHORIZATION:  
READ CAREFULLY - THIS IS A LEGALLY BINDING AGREEMENT.**  
(Revised 07/01/19)

This Agreement is entered into between the Student and the Board of Regents of the University System of Georgia, by and on behalf of *Middle Georgia State University (MGA)*. In exchange for registering for classes and receiving education services from *MGA*, I understand and agree that my eligibility to enroll in classes is expressly conditioned upon acceptance of all terms and conditions set forth in this Agreement. I understand and agree to the following:

1. When I register for any class at *MGA* or receive any service from *MGA*, I accept full responsibility to pay all tuition, fees and other associated costs assessed as a result of my registration and/or receipt of services on or before the due date.
2. If I drop or withdraw from some or all of the classes for which I register, I will be responsible for paying all or a portion of tuition and fees in accordance with the published refund schedule.
3. I am personally responsible for payment of all money due regardless of my eligibility for financial aid or other assistance.
4. Financial aid or other financial assistance I may receive will be used to pay any and all money due to *MGA*, including tuition, fees, campus housing and meal plans, student health insurance, parking permits, service fees, fines, bookstore charges, or any other amount, in accordance with the terms of the aid or assistance. If some or all of my financial aid or other assistance is revoked because I drop or withdraw from classes and/or from school, I will repay all revoked aid that was disbursed to my account.
5. If I fail to pay all money due by the due date, *MGA* will place a financial hold on my student account, cancelling my class registration and preventing me from registering for future classes, obtaining transcripts or receiving my diploma.
6. If I fail to pay all money due by the due date and fail to make payment arrangements acceptable to *MGA*, *MGA* may refer my account to a collection agency, and I will be responsible for paying the collection agency fee, which may be based on a percentage of up to 15% of the debt, together with all costs and expenses including reasonable attorney's fees, necessary for the collection of my account.
7. I authorize *MGA* and its agents to contact me at my current and any future cellular phone number(s), email address(es) or wireless device(s) regarding my delinquent student account(s)/loan(s) or any other debt I owe to *MGA*, or to provide general information from *MGA*. I authorize *MGA* and its agents to use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and email messages, in their efforts to reach me.
8. I am responsible for keeping *MGA* records up to date with my current physical address(es), email address(es), and phone numbers *by logging in to my online student account and making the necessary updates*. My responsibility to do so will continue upon leaving *MGA* for any reason for purposes of continued communication regarding any amounts that remain due and owing to *MGA*.
9. I am subject to and responsible for complying with all applicable *MGA* and Board of Regents of the University System of Georgia policies and procedures.
10. This Agreement shall be governed by the laws of the State of Georgia without regard to choice of law's provisions, and all actions arising under this Agreement will be filed and litigated exclusively in the appropriate courts within the State of Georgia.
11. That I will provide my Social Security number (SSN) or taxpayer identification number (TIN) to Middle Georgia State University upon request as required by Internal Revenue Service (IRS) regulations for Form 1098-T reporting purposes. If I fail to provide my SSN or TIN to Middle Georgia State University, I agree to pay any and all IRS fines assessed as a result of my missing SSN/TIN. I consent to receive my annual IRS Form 1098-T, Tuition Statement, electronically from Middle Georgia State University. I understand that if I do not consent to receive my Form 1098-T electronically, a paper copy will be provided. I understand that I can withdraw this consent or request a paper copy by contacting the Bursar's Office at (478) 471-2705.

I understand and agree to the all of the terms and conditions above.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
MGA ID

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date



### **DOCUMENT LIST FOR VERIFICATION OF LAWFUL PRESENCE**

The Board of Regents of University System of Georgia (USG) has recently instituted new policies that affect all applicants who seek in-state tuition at USG institutions. According to USG policy, individuals who apply, or are re-entering, for Fall 2011 and beyond must submit documentation of US citizenship or permanent residency before being considered for in-state tuition. The following documents serve as proof of lawful presence in the United States. One of the following is required before you are eligible for in-state tuition:

- Present an original birth certificate or send a certified birth certificate showing the applicant was born in the US or a US territory. *Photocopies are not acceptable.*
- Present student's current military ID (service member only, not dependent). *Photocopies are not acceptable.*
- Copy of a current US passport.
- Copy of a current driver's license/ID issued by the State of Georgia. *(Note: a 'Limited Term' license is not acceptable.)*
- Copy of a US certificate of naturalization.
- Copy of a US certificate of citizenship.
- A US certificate of birth abroad issued by the Department of State or a consular report of birth abroad.
- A current, valid Permanent Resident Card (USCIS form I-151 or I-551).
- Eligibility for federal student aid confirmed by Financial Aid. *(Confirmation will be submitted electronically to the Admissions office.)*

**If you do not provide any of the above documentation, regardless of how long you have lived in Georgia, you will be classified as an out-of-state student and must pay out-of-state tuition.** To avoid paying out-of-state tuition (if you believe you qualify for the in-state rate), submit one of the above documents, or complete the FAFSA as soon as possible. Once documentation is received, your application will be evaluated for in-state tuition. *Please Note: If you have been classified as an out-of-state student for tuition purposes, verification of lawful presence in the United States may not change your status as an out-of-state student. Additional information may be needed.*

**MGA's online tuition rate is a flat-rate, regardless of state of residence.**