

College of Arts & Sciences

Academic Affairs

Administrative Unit Assessment

FY 19 (July 2018-July 2019)

Department and Assessment Report Information

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For which department or area are you reporting?	College of Arts & Sciences
What is the name and MGA email address of the person responsible for this report?	Drs. Williams, Matthews, and Sun debra.matthews@mga.edu

Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long term goals (5 year range) for the department.

What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.	Realizing that a modern college education is grounded in a firm understanding of broad topics across the Humanities, Sciences, and Mathematics, the faculty of the College of Arts & Sciences is committed to providing excellent instruction in both Core Curriculum courses and in upper-level courses leading to the baccalaureate degree. The College of Arts & Sciences offers programs of study leading to bachelor's degrees in the areas of Biology, Mathematics, English, Psychology, History, and New Media. Associate degrees are available in a variety of areas, and the College also participates in the Regent Engineering Transfer Program with Georgia Tech. The faculty takes pride in creating a culture of teaching and learning that welcomes students into the undergraduate experience and guides them toward achievement in their academic and career goals. In keeping with our institutional mission and the core values, the College of Arts & Sciences is also committed to providing professional service and leadership to the community. The College of Arts & Sciences consists of five academic departments: Department of Mathematics, Chair: Dr. John Trimboli; Department of Natural Sciences, Chair: Dr. Dawn Sherry; Department of History and Political Science, Chair: Dr. Matt Zimmerman; Department of
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	English, Chair: Dr. Amy Berke; and Department of Media, Culture, and the Arts, Chair: Dr. Robert McTyre.
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<p>What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.</p>	<p>Goal 1: Provide service to the community through professional engagement and leadership. [Institutional Priority: Support our core values of stewardship and engagement.] Goal 2: Support the Complete College Georgia Initiative. [Institutional Priority: Strengthen the academic quality and preparedness of MGA students.] Goal 3: Foster high quality academic instruction and promote timely student progression through the Core Curriculum by focusing on innovative instruction, philosophies, and practices that promote student success. [Institutional Priority: Strengthen the academic quality and preparedness of MGA students.] Goal 4: Advance the Georgia Liberal Education and America's Promise (LEAP) State Initiative at both the campus and System level. [Institutional Priority: Strengthen the academic quality and preparedness of MGA students.]</p>
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Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY19. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY20.

Objective 1

Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Objective 1: Community Engagement 1.1. Serve the community by utilizing the professional expertise of the College of Arts & Sciences. 1.2. Serve the community by the leadership contributions of the College of Arts & Sciences.
Objective 1: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Rubric and number or participants
Objective 1: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% change in engagement)	80% participation overall with a modified leadership target of 20%.
Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	89% of Arts & Sciences faculty were engaged in community engagement overall with 32% serving in leadership roles for community engagement.
Objective 1: Did your department meet this objective?	The department met this objective.
Objective 1: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	COAS faculty continue to be committed to service and to providing their professional expertise to others. There remains an impressive range and depth of service. During the reporting cycle prior to this one, four faculty members were recognized for their outstanding service with certificates and gift cards made possible by the Middle Georgia State Foundation. Due to academic reorganization, there is no longer a COAS, effective July 1, 2019; therefore, there are no changes based on this effort. However, the new School of Arts & Letters will report on its activities regarding community engagement as it relates to leadership and professional expertise in the next reporting cycle.

Objective 2

Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Objective 2. College of Arts & Sciences (COAS) Initiative: Complete College Georgia (CCG) with an emphasis on retention and course utilization as it relates to academic progression. 2.1. Retention: Identify the percentage of students who are not making satisfactory academic progress (SAP), and develop appropriate measures to address the issue. 2.2. Progression: Examine the course utilization by campus as it relates to student progression and as one measure of allocating resources.
Objective 2: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Rubric/Survey
Objective 2: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% change in engagement)	2.1. Minimize the percentage of students with lack of SAP to less than 15%/Plan to address students who are not making SAP 2.2. 70% course utilization after the drop date.
Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	Due to reorganization and the dissolution of the COAS, this outcome and others will be subject to change. The new School of Arts & Letters will develop future objectives.
Objective 2: Did your department meet this objective?	The department did not meet this objective.
Objective 2: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	As indicated during the previous reporting cycle, there has been a significant shift of MCA sections from Cochran to Macon as a result of the movement of the Music program. Utilizations remain high in Sciences. Due to reorganization and the dissolution of the COAS, this outcome and others will be subject to change. The new School of Arts & Letters will develop future objectives.

Objective 3

Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Objective 3. Model Core Teaching Mentors& Fellows Program 3.1. Identify best practices for instructing Core Curriculum courses from both a general and a discipline-specific perspective using a Guide to the Plan/Act/Reflect Cycle. 3.2. Pilot innovative instructional strategies. 3.3. Disseminate information regarding best practices and/or pilots to other faculty members who teach courses within the Core Curriculum.
Objective 3: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	3.1 a. Rubric b. Annotated Bibliography of Research Relating to Best Practices 3.2. Reflective Questionnaire 3.3. a. Questionnaire b. Survey
Objective 3: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% change in engagement)	3.1.a. An analysis of 10% or more of the courses within the Core Curriculum with attention to upward or downward trends as a starting point. b. 75% of the Core Teaching Mentors and Fellows will contribute five or more sources to the annotated bibliography. 3.2. 75% of the Core Teaching Mentors and Fellows will pilot one or more innovative strategies related to student success within the Core. 3.3.a. 70% of the faculty participating in the Model Core Teaching Mentors and Fellows Program will disseminate one or more pieces of information regarding best practices and/or innovative pilots b. 75% of the Core Teaching Fellows will interact with mentors and engage in discussions and/or plans regarding best practices and/or pilots.
Objective 3: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	3.1.a. Discussions regarding 10% or more of the courses within the Core Curriculum with attention to upward or downward trends are ongoing. b. 100% of the Core Teaching Mentors and Fellows contributed five or more sources to the annotated bibliography. 3.2. 100% of the Core Teaching Mentors and Fellows piloted one or more innovative strategies related to student success within the Core. 3.3.a. 100% of the faculty participating in the Model Core Teaching Mentors and Fellows disseminated one or more pieces of information regarding best practices and/or innovative pilots b. 100% of the Core Teaching Fellows interacted with mentors and engaged in discussions and/or plans regarding best practices and/or pilots.

Objective 3: Did your department meet this objective?	The department exceeded this objective.
Objective 3: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	Determining a set number of individual meetings for mentors and fellows remains an effective strategy in creating more opportunities for group collaboration and teamwork. For the next year, the goal is to continue to increase the interactions between mentors and fellows by increasing the number of individual meetings of mentors and fellows.

Objective 4

Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	Objective 4. MGA Liberal Education and America's Promise (LEAP) 4.1. Increase campus awareness of LEAP 4.2. Pilot Signature Work and other LEAP Related Activities 4.3. Promote professional development opportunities
Objective 4: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	4.1. Number of Informational Sessions 4.2. Progress Reports (written and oral, final reports, or survey) 4.3 Presentations, Questionnaire, or Rubrics
Objective 4: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% change in engagement)	4.1 Present at least two informational sessions each academic year on multiple campuses 4.2. Pilot at least three Level II projects and two or more Level I projects 4.3. Present at the System-level conference , and attend at least one AAC&U LEAP Conference each academic year
Objective 4: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	4.1 Benchmark of presenting two informational sessions met at 100% 4.2. Conducted 7 successful pilots (4 in fall 2018 and 3 in spring 2019) 4.3. Presented at the annual AAC&U LEAP Conference and presented at the USG Teaching and Learning Conference, in addition to attending campus and System level meetings.
Objective 4: Did your department meet this objective?	The department exceeded this objective.
Objective 4: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	While still addressing all of the objectives, the focus will be on increasing campus awareness through various activities. We also learned that more time needs to be devoted to reflection and to analyzing the data that we have collected as a result of the pilots.

Future Plans

Please identify at least four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples.1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department to X will provide training in ABC for at least 73 MGA faculty and staff.	As of July 1, due to academic restructuring, there is no longer a College of Arts and Sciences; therefore, there are no objectives for the next fiscal year. The new School of Arts and Letters will report on its efforts going forward.
Based on this assessment, please share your thoughts on the current status and future direction of this department or area.	Assessments within the College of Arts and Sciences aligned with the institutional mission and were reflective of best practices. The majority of the benchmarks were met. The college no longer exists due to reorganization.
Open Text Box For Assessment Comments:	As of July 1, due to academic restructuring, there is no longer a College of Arts and Sciences. The new School of Arts and Letters will report on its efforts going forward.

Form run:

Tuesday, January 14, 2020