

## Police Department

### Fiscal Affairs

### Administrative Unit Assessment

FY 19 (July 2018-July 2019)

#### Department and Assessment Report Information

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For which department or area are you reporting?	Police Department
What is the name and MGA email address of the person responsible for this report?	Shane Roland shane.roland@mga.edu

#### Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long term goals (5 year range) for the department.

<b>What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.</b>	Middle Georgia State University Police Department is committed to protect and provide professional and dedicated public service to the campus community with courage, dependability and integrity.
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<b>What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.</b>	<ol style="list-style-type: none"><li>1. Strengthen partnerships between the Department and campus community.</li><li>2. Become an attractive employer to current and future employees in an effort to attract and retain the highest-caliber of personnel possible.</li><li>3. Provide employees with the most relevant high-quality training while delivering equity in career-development opportunities.</li></ol>
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## Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY19. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY20.

### Objective 1

<b>Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</b>	The Police Department will provide "Rape Aggression and Defense Training" each semester to the campus community.
<b>Objective 1: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</b>	The Department conducted (2) RAD Courses per semester for the campus community. The classes were made available to faculty, staff, students and the general community. 2 Instructors were utilized for each class.
<b>Objective 1: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% change in engagement)</b>	100 Percent
<b>Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)</b>	100 Percent
<b>Objective 1: Did your department meet this objective?</b>	The department met this objective.
<b>Objective 1: What did your department learn from working toward this objective? What changes will you make based on this effort next year?</b>	The Department found that in addition to faculty, staff, and students wanting the class that the community at large was just as interested in becoming involved.

## Objective 2

<b>Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</b>	The Department will convert hard copy case files which were originated prior to current software systems (2007), to electronic format for record keeping purposes.
<b>Objective 2: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</b>	Completion of scanning of all past hard copy files into electronic format for digital storage on shared drive.
<b>Objective 2: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% change in engagement)</b>	100 percent outcome.
<b>Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)</b>	100 percent outcome.
<b>Objective 2: Did your department meet this objective?</b>	The department met this objective.
<b>Objective 2: What did your department learn from working toward this objective? What changes will you make based on this effort next year?</b>	Physical storage capacity can be greatly reduced by the digitized storage of files. In addition, digital files can be searched much faster and more efficient when computerized.

### Objective 3

<b>Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</b>	The Department will complete construction of a newly remodeled headquarters building to suit current and future needs of the agency.
<b>Objective 3: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</b>	Completion of building designs and projects by participating vendors and contractors.
<b>Objective 3: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% change in engagement)</b>	100 percent
<b>Objective 3: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)</b>	100 percent
<b>Objective 3: Did your department meet this objective?</b>	The department met this objective.
<b>Objective 3: What did your department learn from working toward this objective? What changes will you make based on this effort next year?</b>	Technological advancements were not fully recognized and addressed during construction. Ongoing projects will be organized to remedy this situation.

#### Objective 4

<b>Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</b>	No objective given
<b>Objective 4: How did your department measure this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</b>	No objective given
<b>Objective 4: What was your target outcome for this objective? (i.e. 80% participation, 5% enrollment growth, 7% change in engagement)</b>	No objective given
<b>Objective 4: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)</b>	No objective given
<b>Objective 4: Did your department meet this objective?</b>	The department met this objective.
<b>Objective 4: What did your department learn from working toward this objective? What changes will you make based on this effort next year?</b>	No objective given

## Future Plans

<p><b>Please identify at least four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples.1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department to X will provide training in ABC for at least 73 MGA faculty and staff.</b></p>	<ol style="list-style-type: none"><li>1. Migrate communications center to be fully staffed with permanent dispatchers as opposed to part-time dispatchers.</li><li>2. Purchase, install, and implement new parking software system to convert from antiquated technology and hardware.</li><li>3. Organize and conduct multiple public safety training events on all campuses.</li><li>4. Create, implement and distribute emergency action plan and emergency flip chart.</li></ol>
<p><b>Based on this assessment, please share your thoughts on the current status and future direction of this department or area.</b></p>	<p>The police department has been highly supported by the university administration, even during challenging fiscal years. Personnel gains have been made, but still do not reflect best operating guidelines. Additional personnel and equipment will have to be acquired going forward to keep up with the increasing demands and high expectations of a professional campus community.</p>

Form run:

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