

Office of the Dean, School of Aviation

Office or Department of Academic Affairs

Administrative Unit Assessment

Year Reporting: FY 20 (July 2019-July 2020)

Department and Assessment Report Information

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For which department or area are you reporting?	School of Aviation
What is the name and MGA email address of the person responsible for this report?	Adon Clark, adon.clark@mga.edu

Departmental Mission and Goals

The mission and goals of the department should be consistent over a 5 year period, although some institutional changes may necessitate and prompt a change in mission or goals for specific departments. In this section, you will report the mission statement for your department as well as the long term goals (5 year range) for the department.

What is the mission statement for this department/area? Your mission should explain why the department/area exists and who it serves.	The School of Aviation educates and prepares students for technical and management careers in the aviation, aerospace, and related industries, who understand the industry and organizations they are part of, and the communities they serve
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What are the goals for this department? These should be the "big things" the department/area intends to accomplish within 5 years.	Expand aviation training opportunities throughout the State of Georgia to allow for more accessibility
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Objectives

Each year, every department should identify objectives the department hopes to accomplish in the next year. These should align with departmental goals and the MGA strategic plan. In the next section you will be reporting on the objectives you set and whether or not you achieved them in FY20. Later in the document you will report on objectives you hope to accomplish in the coming fiscal year, FY21.

Objective 1

Objective 1: What was this department's first objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	The School of Aviation will ensure that its students meet prescribed student learning outcomes in their academic programs
Objective 1: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	Assessments from all school programs-June 2020 – Data provided by Department Chairs
Objective 1: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	Of the 5 student outcomes measured, at least 80% of the established Target Performance for all five Student Outcomes is achieved
Objective 1: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	100%
Objective 1: Did your department meet this objective?	The department met this objective.
Objective 1: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	There is always a need to strive to be better. We will continue to find new and innovative ways to teach the curriculum assigned throughout the school

Objective 2

<p>Objective 2: What was this department's second objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</p>	<p>The School of Aviation schedule of classes will efficiently meet student needs across five campuses.</p>
<p>Objective 2: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</p>	<p>2a. Class utilization 2b. Average faculty load; Number of overloads for full-time faculty and administrators; part-time use/loads</p>
<p>Objective 2: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)</p>	<p>2a. Class utilization will average 85%. 2b. Average: 12 credit hours per faculty</p>
<p>Objective 2: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)</p>	<p>2a. 85% (Class Utilization Fall 2019 85%; Class Utilization Spring 2019 84%) 2b. 80% (Fall 2018 and Spring 2019 Average load for full time faculty was 15 cr/hr)</p>
<p>Objective 2: Did your department meet this objective?</p>	<p>The department did not meet this objective.</p>
<p>Objective 2: What did your department learn from working toward this objective? What changes will you make based on this effort next year?</p>	<p>The School of Aviation must find away to recruit for already open postions, and retain quality faculty in order to manage the faculty workload. The SOA only has two classrooms that hold more that 32 students. The class utilization should continue to increase after the COVID restrictions are lifted.</p>

Objective 3

Objective 3: What was this department's third objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.	The School of Aviation will make sure that chairs, directors, and faculty are well informed about policy, procedures, and initiatives that support the college and school mission.
Objective 3: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)	June 2020 via electronic survey
Objective 3: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)	Will receive average score of 4.0 [scale of 1-5] on all questions
Objective 3: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)	100%
Objective 3: Did your department meet this objective?	The department met this objective.
Objective 3: What did your department learn from working toward this objective? What changes will you make based on this effort next year?	Continue to communicate effectively with the faculty and chairs

Objective 4

<p>Objective 4: What was this department's fourth objective for this fiscal year? Objectives should be specific, measurable, and achievable within one year.</p>	<p>The School of Aviation will take measures to ensure that its students (a) are retained and (b) graduate in a timely manner.</p>
<p>Objective 4: Detail how your department measured this objective? (Survey, budget number, number of participants, jobs completed, measurable time and/or effort)</p>	<p>4a. FTFT Retention Rates; Junior Retention Rates; Senior Retention Rates 4b. Degrees/Certificates Conferred; Average # of credit hours at graduation for transfer and non-transfer students;</p>
<p>Objective 4: What was your target outcome for this objective? (1.e. 80% participation, 5% enrollment growth, 7% change in engagement)</p>	<p>4a. At least 60% of students will return for sophomore year; At least 65% of students will return after their junior year; At least 55% of students will return or graduate in their senior year. 4b. At least 100 degrees conferred 2019-2020 Target # of credit hours at graduation: AST CERT. 57 AST A.A.S. 82 AMT CERT. 105 AMT A.A.S. 128 ATC A.A.S. 79 BS-ASM 140</p>
<p>Objective 4: At what level did the department/area achieve on this objective? (This should be a number, i.e. 82%, 6%, 345 attendees, 75% engagement)</p>	<p>4a. 100% -Sophomore 78.5%; Junior 78.5%; Senior 95.3% 4b. 99% - 123 Degrees conferred 2019-2020 Credit hours at graduation AST CERT. 43.1 AST A.A.S. 64 AMT CERT. 80 AMT A.A.S. 104 ATC A.A.S. 78 BS-ASM 131</p>
<p>Objective 4: Did your department meet this objective?</p>	<p>The department met this objective.</p>
<p>Objective 4: What did your department learn from working toward this objective? What changes will you make based on this effort next year?</p>	<p>Still need to work to keep credit hours at graduation low, and continue to strive to get students graduated on time</p>

Future Plans

Please identify and detail three to four measurable objectives for the next fiscal year. In listing the objectives, please use the format shown in these examples. 1) The Department of X will improve services levels by 5% as measured by our satisfaction survey. 2) The department of X will provide training in ABC for at least 73 MGA faculty and staff.	1) The School of Aviation will ensure that its students meet prescribed student learning outcomes in their academic programs 2) The School of Aviation will ensure that the schedule of classes will efficiently meet student needs across five campuses. 3) The School of Aviation will make sure that chairs, directors, and faculty are well informed about policy, procedures, and initiatives that support the college and school mission.
Based on this assessment, please share your thoughts on the current status and future direction of this department or area.	The School of Aviation continues to grow, both in Eastman and statewide. Efforts are needed to make sure that we are able to attract quality faculty to all campuses that we serve

Open Box for Additional Comments

Open Text Box For Assessment Comments:	
If the COVID-19 pandemic impacted this assessment cycle, please provide specific details below.	COVID-19 did impact this assessment cycle in that approximately 20 flight students were not able to finish flying in the Spring semester, which kept them from graduating.

