



MACON JUNIOR COLLEGE

CATALOG

1969-1970

MACON

CALENDAR FOR 1969-70

JUNIOR

WINTER QUARTER, 1969

COLLEGE

September	2	Last day to apply for admission to Fall Quarter
September	3	Orientation of new students
September	21	Advising and planning of schedule
September	23-24	Registration
September	25	Classes begin
		Late registration ends for in effect
September	27	Late registration ends at 12:30 p.m.
October	1	Last day for adding a class
October	28	Mid-term
November	25	Last day for dropping a class
		Last day for withdrawing from the college
November	27-30	Thanksgiving holidays
December	9	Classes end
December	20	Exam Day: no classes and no tests
December	21-27	Final examinations
December	15	Christmas holidays begin

WINTER QUARTER

CATALOG

1969-1970

December	10	Last day for admission to Winter Quarter
January	7	Orientation of new students
		Advising and planning of schedule
January	5	Registration
January	5	Classes begin
		Late registration ends for in effect
January	5	Late registration ends at 1:30 p.m.
January	10	Monday classes meet (make-up for January 5th classes)
January	22	Last day for adding a class
February	9	Mid-term
February	25	Last day for dropping a class
		Last day for withdrawing from the College
March	12	Classes end
March	12-14	Final examinations
March	16	Last day to file application for degree for Fall

CALENDAR FOR 1969-70

FALL QUARTER, 1969

September	3	Last day to apply for admission to Fall Quarter
September	19-20	Orientation of new students
September	22	Advising and planning of schedules
September	23-24	Registration
September	25	Classes begin Late registration fee in effect
September	27	Late registration ends at 12:00 noon
October	1	Last day for adding a class
October	28	Mid-term
November	26	Last day for dropping a class Last day for withdrawing from the College
November	27-30	Thanksgiving holidays
December	9	Classes end
December	10	Study day, no classes and no tests
December	11-17	Final examinations
December	18	Christmas holidays begin

WINTER QUARTER, 1970

December	16	Last day to apply for admission to Winter Quarter
January	2	Orientation of new students Advising and planning of schedules
January	5	Registration
January	6	Classes begin Late registration fee in effect
January	8	Late registration ends at 4:00 p.m.
January	10	Monday classes meet (make-up for January 5th classes)
January	12	Last day for adding a class
February	9	Mid-term
February	26	Last day for dropping a class Last day for withdrawing from the College
March	12	Classes end
March	13-18	Final examinations
March	18	Last day to file application for degree for June graduation
March	19	Spring holidays begin

SPRING QUARTER, 1970

March	3	Last day to apply for admission to Spring Quarter
March	19	Orientation of new students Advising and planning of schedules
March	23	Registration
March	24	Classes begin Late registration fee in effect
March	26	Late registration ends at 4:00 p.m.
March	30	Last day for adding a class
April	27	Mid-term
May	15	Last day for dropping a class Last day for withdrawing from the College
May	29	Classes end
May 30-June	4	Final examinations
June	6	Graduation exercises

SUMMER QUARTER, 1970

May	22	Last day to apply for admission to Summer Quarter
June	10-11	Orientation of new students Advising and planning of schedules
June	12	Registration
June	13	Late registration fee in effect Late registration until 12:00 noon
June	15	Classes begin
June	17	Late registration ends at 4:00 p.m.
June	19	Last day for adding a class
July	17	Mid-term
August	7	Last day for dropping a class Last day for withdrawing from the College
August	21	Classes end
August	24-28	Final examinations

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REGENTS, UNIVERSITY SYSTEM OF GEORGIA

244 WASHINGTON STREET, S.W.

ATLANTA

State at Large	William S. Morris, III.....	Augusta (January 5, 1967-January 1, 1974)
State at Large	Jack Adair.....	Atlanta (January 13, 1965-January 1, 1971)
State at Large	Roy V. Harris.....	Augusta (February 17, 1967-January 1, 1974)
State at Large	John A. Bell, Jr.	Dublin (January 1, 1963-January 1, 1970)
State at Large	Carey Williams.....	Greensboro (January 1, 1962-January 1, 1970)
First	Anton F. Solms, Jr.	Savannah (January 1, 1962-January 1, 1969)
Second	John I. Spooner.....	Donaldsonville (January 8, 1968-January 1, 1972)
Third	T. Hiram Stanley.....	Columbus (January 13, 1965-January 1, 1972)
Fourth	H. G. Pattillo.....	Decatur (February 5, 1965-January 1, 1970)
Fifth	W. Lee Burge.....	Atlanta (January 8, 1968-January 1, 1975)
Sixth	James C. Owen, Jr.	Griffin (February 5, 1965-January 1, 1971)
Seventh	James V. Carmichael.....	Marietta (January 19, 1966-January 1, 1973)
Eighth	John W. Langdale.....	Valdosta (January 13, 1964-January 1, 1971)
Ninth	James A. Dunlap.....	Gainesville (January 10, 1966-January 1, 1973)
Tenth	G. L. Dickens, Jr.	Milledgeville (February 5, 1965-January 1, 1972)

UNIVERSITY SYSTEM OF GEORGIA

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MACON JUNIOR COLLEGE
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WALTER R. BAILEY, Ph.D., Ohio State UniversityDean of Students
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MississippiDirector of Admissions and Registration
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FACULTY

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Instructor of Physical Education
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Instructor of Mathematics
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Instructor of Spanish
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Instructor of English
DOROTHY D. BROWN, M.A., Emory University
Instructor of English
ROSEMARY BURGAMY, M.A., University of Georgia
Instructor of French
MARY L. COOKE, Ph.D., Purdue University
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Associate Professor of Chemistry and Chairman of Division of Natural
Sciences and Mathematics
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Instructor of Political Science
DIANNE B. ENGLISH, M.A., University of Alabama
Instructor of English

- TENA L. FAULKNER, B.S., University of Louisville
Instructor of Dental Hygiene
- JOHN E. GORECKI, M.A., Oklahoma State University
Instructor of English
- RICHARD J. GOUDEAU, M.A., Louisiana State University
Instructor of English
- FREDERICK HARTFORD, M.S., Iowa State University
Instructor of Chemistry
- WILLIAM PITT HEAD, M.A., University of Alabama
Instructor of English
- JOAN B. HUFFMAN, M.A., Georgia State College
Instructor of History
- KAY ELIZABETH KELLY, M.A.T., Emory University
Instructor of English
- HASELL T. LABORDE, Ph.D., University of North Carolina
Professor of Mathematics
- LAWRENCE W. LOVIK, A.B., Mercer University
Instructor of Economics
- JIMMY F. LUMLEY, M.A., Louisiana State University
Instructor of Mathematics
- WALTER G. McQUEEN, M.A., University of Alabama
Instructor of Mathematics
- DOUGLAS S. MEDLIN, M.M., East Carolina University
Instructor of Music
- CHARLES J. MORAZAN, M.S., Louisiana State University
Instructor of Library Science
- GLORIA A. PAYNE, M.Ed., Georgia College at Milledgeville
Instructor of Physical Education
- RICHARD RENNER, M.A., Washington University
Instructor of Biology
- SANDRA A. REEVES, B.A., Winthrop College
Instructor of Psychology
- JAMES O. RICHARDS, Ph.D., University of Illinois
Associate Professor of History and Chairman of Division of Social
Sciences
- W. LEROY ROBBINS, M.A. Ed., Ball State University
Instructor of Accounting
- WALTER R. ROGERS, M.A., University of Alabama
Instructor of Mathematics
- ELIZABETH S. SIMS, M.F.A., University of Georgia
Instructor of Art

- JOHN C. STEPHENS, M.A., Louisiana State University
Instructor of History
- LAMAR STUDSTILL, M.A., Emory University
Instructor of Political Science
- DONALD R. SONGER, M.A., University of Florida
Instructor of Political Science
- EVELYN TOLER, M.A., University of Georgia
Instructor of Mathematics
- ROBERT T. TRAMMELL, Ed.D., Auburn University
Associate Professor of English
- CAROLYN WEDDINGTON, M.A., University of Houston
Assistant Professor of History
- WILLIAM W. WRIGHT, JR., Ph.D., University of Alabama
Professor of Business and Economics, and Chairman of Division of
Economics and Business

OTHER FACULTY AND ADMINISTRATIVE PERSONNEL

- BARRY B. BAKER, M.S., Louisiana State University
Assistant Librarian and Instructor of Library Science
- CALLIE SHAW BERGEN, M.S., Louisiana State University
Assistant Librarian and Instructor of Library Science
- STEPHEN CLARK GREEN, M.A., University of Alabama
Counselor and Instructor of Psychology
Director of Student Activities
- REX WALTER REECE, M.A., Ohio State University
Counselor and Instructor of Education
- LAMAR STUDSTILL, M.A., Emory University
Assistant Director of Continuing Education
- JULIA JONES WILLIAMS, M.A., University of Alabama
Coordinator of Financial Aid
- QUENTIN E. CAIN
Director of Auxiliary Enterprises
- MARVIN L. MORRIS
Assistant Comptroller
- JOSEPH M. WHITE, JR.
Director of Plant Operations

I. GENERAL INFORMATION

HISTORY

A thorough study of the actual and projected population growth of the Bibb County-Houston County area of central Georgia, and in particular the growth patterns of the age groups graduating from high school and entering college, led the staff of the Board of Regents of the University System of Georgia to recommend in June, 1965, that a community junior college be developed in that area "as soon as possible and hopefully to open in the fall of 1968." In October of the same year the Board of Regents adopted a resolution approving the establishment of a college in Bibb County to be operated as a separate unit of the University System of Georgia.

The civic leadership and governmental officials of Bibb County immediately began the campaign for community support in compliance with Regents' policies requiring that funds for acquisition of a site, for its development, and for the construction of initial buildings, be derived from local sources. The Bibb County Board of Commissioners held an election on May 31, 1966, through which the voters of that county approved, by a margin of approximately 4 to 1, the issuance of \$4,500,000 of bonds to provide funds for the above-mentioned purposes. A beautifully wooded, rolling site of 167 acres was officially selected and in late summer a contract was signed which transferred authority to the Board of Regents for the further development of this new college.

Thus, Macon Junior College became the twenty-fifth institution of the University System of Georgia, owned and governed by the Board of Regents. And as recommended by the Regents' staff in 1965, it opened in the fall of 1968 to a charter class of 1,110 students.

FACILITIES

The campus lies south of Columbus Road at the intersection of Highway 80 and Interstate Highway 475. The campus is being developed in three phases, the first of which included seven buildings that are now completed.

Located in the center of the campus, the library is a modern two-story building which presently serves as a multi-purpose facility, housing the library collection, administrative offices, bookstore, student organization rooms, recreation room, and cafeteria. Ultimately, non-library facilities will be relocated and the building's 47,386 square foot floor space will be devoted entirely to the acquisition, maintenance and utilization of multimedia library materials.

The present library area, located in the upper level of the building, is air-conditioned, fully carpeted and attractively furnished in modern decor. Pleasant surroundings conducive to study, research and recrea-

tional reading are provided for a capacity of over 300 students and faculty members. Total seating accommodations consist of 60 percent individual study carrels, 15 percent lounge seating and 25 percent public reading tables.

The library's up-to-date collection is classified, using the Library of Congress Classification System and maintained in an open-stack arrangement exclusive of reserve books. Exceeding 10,000 volumes, the collection consists of reference and general works in the sciences, social sciences, and humanities. Subscriptions to current periodicals and newspapers, both general and technical, number over 250. Back issues of over a hundred magazines and selected newspapers are available on microfilm for use in the microfilm room. Other facilities and services maintained by the library are a special smoking study, typing rooms, staff offices and workrooms, copying service and interlibrary loans.

The library is open 65 hours a week with a staff of professional librarians to aid students in research and reference.

The lecture hall complex is a hexagonally shaped building containing two auditoriums of 144-student capacity, two auditoriums of 96-student capacity, and two regular classrooms of 48-student capacity. These rooms radiate from a central audio-visual core which contains rearscreen projection equipment for 16mm film and 35mm slides to the two larger auditoriums. This equipment is controlled by the instructor from a lectern at the front of the classroom which permits him to start, stop and reverse film, select slides by random-access, and to project two slides side-by-side for image comparisons. Audio tapes can be played in each of the six rooms by means of a similar control system at the lectern. All six rooms are equipped similarly. In addition, video tape recording equipment will soon be installed to allow the utilization of this instructional tool when it is judged to be complementary to a presentation.

The science building contains two biology laboratories, a greenhouse, two chemistry laboratories, a physics laboratory, and separate storage rooms for each discipline. Included with the facility is a dental hygiene laboratory containing sixteen work stations. All laboratories are outfitted with modern equipment for instruction at the freshman and sophomore level in accordance with the standards of progressive senior colleges and universities. Additionally, its 20,000 square feet provide office space for the division chairman, thirty faculty members, and clerical staff.

The classroom building is a facility of approximately 20,000 square feet, providing office space for twenty-four faculty members, two division chairmen, and clerical staff. It contains thirteen classrooms with a

capacity of twenty-four to twenty-eight students and, in addition, laboratories for engineering drawing, art, and accounting.

The physical education building provides the usual facilities for instruction, dressing rooms and locker storage, and office space for faculty. Six tennis courts, two basketball courts, a football field, a six-lane track, four softball fields, and a baseball field are among the present outdoor facilities available for instruction and intramural sports. Long-range plans call for a gymnasium and a swimming pool.

A modern cafeteria is located on the ground floor of the Library building. A variety of foods, including lunch, is offered daily except Saturday and Sunday. Food is purchased on a price per item basis. Private dining facilities for campus groups are available and may be utilized upon proper arrangement with the Director of Auxiliary Enterprises.

The College operates a bookstore on the ground floor of the Library building. All necessary student texts and materials are kept in stock. Other items, including Macon Junior College souvenirs, are also available. Special requests should be made to the Director of Auxiliary Enterprises.

STATEMENT OF PURPOSE

Macon Junior College, as a community junior college, is charged by the Board of Regents to supply the instructional resources necessary to meet the educational needs of the seven-county area of Bibb, Crawford, Houston, Jones, Monroe, Peach, and Twiggs through the first two years of college-level work.

The primary objective of Macon Junior College in assuming its responsibility in the community is to guide its students to a level of understanding which not only prepares them to assimilate knowledge but to use it in the pursuit of truth and in the service of mankind. By virtue of the fact that the junior colleges within the University System of Georgia have no responsibility for technical-vocational education, the predominant curricula activity of Macon Junior College is in college transfer programs. The first two years of regular college studies are provided at a level of quality sufficient to assure normal progress by the student who subsequently transfers to a senior college or university.

Career programs evolve as the need for them is established and the resources are available to support them. These programs involve two years of study in a combination of regular college courses and employment-oriented courses designed specifically for the occupational objective of the programs.

The continuing education of adults in the community offers an opportunity for service to which Macon Junior College will respond in a variety of ways. Short courses, conferences, workshops, and lectures are typical of the non-credit work which ultimately constitutes a significant part of its educational activity. Concerts, dramatic presentations, and art exhibits are open to the public as a means of enhancing the cultural values of the community.

In an effort to assist potential students in overcoming specific academic weaknesses, developmental courses are offered in English and mathematics. These courses are in addition to those listed under the various degree programs and are not applicable toward any degree. A concerted effort is made in the summer quarter to bring students who have academic weaknesses to the level of regular students. Instruction in reading and in study skills is a part of this summer developmental program.

Reinforcing the College in pursuit of the academic objectives outlined above is a student activities program designed to lead its students to intellectual self-consciousness and responsible independence, to assist the student in character and personality development, and to train the student for good citizenship.

Macon Junior College seeks to achieve its objectives through the dedication and teaching ability of its faculty and through the desire and learning ability of its students.

ACCREDITATION

Macon Junior College is listed by the Southern Association of Colleges and Schools as a Correspondent. According to the Southern Association, "Correspondent is a classification of collegiate institutions which have given evidence of sound planning and the resources to implement these plans, have indicated their intent to work toward accreditation, and appear to have the potential of attaining this goal." The College will continue to work toward accomplishing this objective at the earliest possible date. Meanwhile, however, its credits are accepted by all institutions within the University System of Georgia. Acceptance or rejection of its credits by colleges and universities outside the System is a recognized prerogative of those institutions.

DEGREE PROGRAMS

Macon Junior College offers two-year, college transfer programs leading to the following degrees:

Associate in Arts with a concentration in art, English, French, history,

music, philosophy, political science, pre-law, psychology, sociology or Spanish.

Associate in Science with a concentration in biology, business, chemistry, mathematics, pre-dentistry, pre-medical technology, pre-medicine, pre-pharmacy and physics.

A two-year program in dental hygiene is offered leading to the Associate in Science Degree. A graduate of this program may transfer into the Bachelor's Degree program at Armstrong State College or enter the profession as a practicing dental hygienist.

A two-year program in criminal justice is offered leading to the Associate in Science Degree. A graduate of this program may transfer into the Bachelor's Degree program at Georgia State College without loss of credit.

II. ADMISSION POLICIES AND PROCEDURES

ADMISSION POLICIES

The College encourages all interested students to apply who believe themselves prepared to pursue a college-level program of study.

The College reserves the right to require any applicant for admission to take whatever achievement and aptitude tests it judges appropriate for the proper placement of its students.

The College reserves the right to make all final decisions concerning admission, assignment of credit for prior work, and the determination of academic class status.

The College reserves the right also to reject the application of any applicant who is not a legal resident of the State of Georgia (see page 23).

ADMISSION REQUIREMENTS

An applicant must be qualified to do college work and must be of good moral character. The College shall have the right to examine an applicant's competence, character, personality, and physical fitness. The College reserves the right to require additional data from an applicant and to have him appear for a personal interview before his application is finally accepted or rejected.

In addition to the requirements listed below, all admission materials must be properly executed and submitted to the Director of Admissions at least 20 days prior to the beginning of the quarter for which admission is sought.

BEGINNING FRESHMAN

1. An applicant must have a minimum of 16 units of high school credit as follows:

English	4
Algebra	1
Other Math	1
Science	2
Social Studies	2
Other Academic Units	2
Others	4

TOTAL.....16

An applicant who intends to major in mathematics or the sciences must have one unit in plane geometry. Additional credit in algebra and trigonometry is desirable.

2. An applicant must have been graduated from an accredited high school or have successfully completed the General Educational Development Test (high school level).
3. The Scholastic Aptitude Test is required of all applicants.
4. An applicant's admission is based upon the high school record, Scholastic Aptitude Test scores and other pertinent data as determined by the Admissions Committee of the College.

HONORS ADMISSION

The very superior high school student who has completed his junior year may be eligible for admission to the College.

An interested student with an outstanding record in college preparatory subjects must furnish the College with:

1. His up-to-date (incomplete) high school transcript.
2. SAT scores.
3. A letter of recommendation from the high school authorities showing their approval and indicating the student's academic superiority and maturity to do college level work at the same time.

For further information, contact:

Director of Admissions
Macon Junior College
Macon, Georgia 31206

REQUIREMENTS FOR TRANSFER STUDENTS

1. An applicant must have been honorably discharged from the last college attended.
2. An applicant who has been dismissed, excluded, expelled, or suspended more than once from one or more collegiate institutions is ineligible for admission to Macon Junior College.
3. An applicant must present a cumulative grade-point average of 2.0 or above (based on a 4.0 scale) on all work attempted and must be in good standing at the last institution attended to be admitted in good standing.

4. A transfer applicant whose cumulative grade-point average is below 2.0 may be considered for admission on scholastic probation.
5. A transfer applicant whose cumulative grade-point average is below 1.5 will not be considered for admission unless or until he has been non-enrolled in a collegiate institution for an interval of one full quarter—exclusive of a summer quarter.

LIMITATIONS ON TRANSFER OF CREDIT

1. Credit earned in collegiate institutions accredited by the Southern Association of Colleges and Schools or similar regional accrediting associations may be transferred at full value provided the College offers comparable work and provided the course or courses carry a grade of "C" or better.
2. Not more than 45 quarter hours of combined credit from all sources will be accepted for transfer and applicable toward an Associate Degree.
3. The total number of combined hours earned through correspondence and extension courses that may be accepted for transfer shall not exceed one-fourth of the hours required for graduation.
4. No credit is awarded for USAFI courses or for the General Educational Developmental Test, college level.
5. Required physical education will be waived for veterans with six months or more active military service who present a copy of their DD-214 to the Registrar.
6. Credits that are over 10 years old will not be accepted for transfer unless approved by the student's division chairman and validated by examination within the appropriate division and department at Macon Junior College.
7. Transfer credit from colleges and universities outside the United States may be accepted based on an interpretation by the U.S. Office of Education and an evaluation of the credit by the Director of Admissions and the division chairman.
8. Credit awarded by another collegiate institution for advanced-standing examinations or for credit examinations will not be accepted for transfer to Macon Junior College unless the credit has been validated by successful completion of a higher level course in that subject field.
9. Credit earned during a period of suspension or exclusion from a college or university will not be accepted for transfer to Macon Junior College.

AUDITORS AND TRANSIENT STUDENTS

1. An applicant who has never attended college and who wishes to register as an auditor or transient student in regular classes shall not be required to take the Scholastic Aptitude Test, but shall be required to meet all other admission requirements and to pay the regular fees for enrollment. Auditors shall be prohibited from receiving credit at any later time for such courses.
2. An applicant who has attended an institution of higher learning must submit a "letter of good standing" or a "transient letter" from the last institution attended. Transient students who wish to continue in attendance for more than one quarter must meet the requirements outlined above for transfer students.

FOREIGN STUDENTS

1. Foreign students without previous records at colleges or universities within the United States must meet the requirements outlined above for admission as beginning freshmen.
2. Foreign students who have attended colleges or universities within the United States must meet the requirements outlined above for admission as transfer students.
3. All applicants of non-English-speaking foreign countries must take the Test of English as a Foreign Language (TOEFL) and must attain a total scaled score of 475 or above. Information and application forms may be obtained by writing directly to TOEFL, Educational Testing Service, Princeton, New Jersey 08540.

FORMER STUDENTS

1. Formerly enrolled students who have not attended another college since their last attendance at Macon Junior College must file a new application for admission. Such students, if eligible for readmission, will be readmitted with the same academic standing they had at the time they last attended the College.
2. Formerly enrolled students who have attended other colleges since their last enrollment at Macon Junior College must file a new application and must furnish official transcripts from each institution attended.

COMMUNITY ENRICHMENT PROGRAMS

Macon Junior College is cognizant of community and public needs and accepts the challenge of assisting in these areas so far as possible

within the scope of its policy and resources. It makes available its staff, its leadership, its facilities, and the products of its research in stimulating educational, cultural, governmental, and material growth. Such services are provided through consultations, conferences, and non-credit institutes, seminars, short courses and workshops.

The activities of the community enrichment programs are designed to appeal to the professional, cultural and recreational interests of the adult citizens of the College community. In the planning of non-credit courses, every effort is made to prevent duplication of credit courses currently offered in the College curricula.

The College stands ready at all times to assist educational, professional business, industrial and governmental groups in setting up conferences, institutes, seminars, short courses or workshops on the College campus.

An applicant who desires only to register for a special non-credit community enrichment short course, seminar, workshop or institute must file a complete application for admission to this program. Further requirements such as high school transcripts and the Scholastic Aptitude Test are waived.

EVENING CLASSES

The College offers a number of its regular academic courses in the evening for students who, because of employment, would otherwise be unable to attend college. Each non-laboratory class meets for two hours twice each week. For example, a class may meet from 6:30 p.m.-8:30 p.m. on Monday and Wednesday. Another class may meet from 8:30 p.m.-10:30 p.m., on Monday and Wednesday. Other classes are scheduled during the same time periods on Tuesday and Thursday. Classes are not held on Friday evening.

ADMISSION PROCEDURES

Admission to Macon Junior College requires that the Office of Admissions know as much about the academic ability of its applicants as possible. Only after such information is obtained are we able to make an admission decision in the best interest of both the applicant and the College. Thus, the procedures outlined below should be followed in furnishing the Office of Admissions with a complete set of such relevant information.

1. Write to the Office of Admissions, Macon Junior College, Macon, Georgia 31206, for application materials and a catalog.
2. Follow the instructions included with the application materials, complete the forms and return them to the Office of Admissions.

3. If entering as a beginning freshman, have the Scholastic Aptitude Test scores sent directly to the Office of Admissions by the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540.
4. If entering directly from high school, have an official transcript, showing work completed through the end of the first semester of the senior year, sent to the Office of Admissions. A final and complete transcript must be sent after graduation.
5. If entering on the basis of a General Educational Development Test "High School Equivalency Diploma," have an official transcript of the scores sent directly to the Office of Admissions by the State Department of Education, or by USAFI, Madison, Wisconsin, if obtained while in the armed services.
6. If entering as a transfer student, have an official transcript sent directly to the Office of Admissions by the registrar of each institution previously attended. An official transcript is required from each college attended, even though all credits may be posted to the transcript of the last institution attended.
7. If entering as a transient transfer student for only one quarter, have a "letter of good standing" or a "transient letter" sent directly to the Office of Admissions by the registrar of the last institution attended.
8. If entering as a non-degree-seeking student or as an auditor, have a "letter of good standing" sent directly to the Office of Admissions by the registrar of the last college attended.

An applicant may expect to receive a notice acknowledging receipt of his application within approximately two weeks of the date his application is received by the Office of Admissions.

ACADEMIC ADVISERS

As soon as an applicant has been accepted as a student he is assigned a faculty member who will serve as his academic adviser. The assignment is made by the chairman of the academic division in which the student expressed interest. Each student is scheduled for a conference with his adviser at least once each quarter. The adviser works with the student in planning his program of study, assists him at registration and is available to counsel with the student about his study methods, progress, plans and any other matters related to his academic program.

MEDICAL REPORT

A medical examination, by a licensed physician, is required of all

full-time students, students participating in physical education activity courses, and students participating in intramural sports and games.

A medical report form, furnished by the College, must be submitted the first quarter of enrollment, whether it be the fall, winter, spring or summer. If the initial enrollment is for the summer quarter, the same medical report form can be used for the next fall, winter, and spring quarters.

The medical information is to be recorded on the official College form and signed by the examining physician. The medical examination must not be obtained earlier than four weeks prior to the beginning of the quarter for which the student will register.

It is the responsibility of the examining physician, applicant, and/or parents to make known any abnormality or condition that may assist the College in safe-guarding the student's health.

ADVANCED STANDING BY EXAMINATION

A beginning freshman applicant whose Scholastic Aptitude Test scores are extremely high may petition the division chairman of the academic discipline in which he intends to pursue a program of studies for an advanced standing credit examination in one or more courses offered by Macon Junior College.

Other applicants who have had pertinent non-collegiate training and/or significant practical experience in a field comparable to one or more of the academic disciplines offered by Macon Junior College may petition the division chairman of that discipline for an advanced standing credit examination.

The following provisions and procedures are applicable and required in petitioning for an advanced standing credit examination:

1. The applicant must, after his acceptance for admission to the College, petition the division chairman for approval to take the examination.
2. If the petition is approved and the examination passed, the applicant will then be required to register for and successfully complete the next higher level course in that subject matter field.
3. Upon satisfactory completion of the next higher level course by the student, the Office of Admissions and Registration will be notified by the department head and credit for the lower level course will be posted to the student's permanent record.
4. Credit awarded on this basis does not yield a grade or quality points and is not considered when computing the student's grade point average.

5. Credit awarded on this basis will, if applicable, be counted toward fulfillment of degree requirements.

VETERANS' BENEFITS

The College is on the approved list of the United States Veterans Administration for the training of veterans and for the children and widows of deceased veterans who are eligible for benefits under the G.I. Bill.

Students in training under the G.I. Bill are required to pay all fees, as regular students, since they themselves are paid benefits directly through the Veterans Administration. Benefits are paid according to the following scale:

Full benefits if carrying a load of 14 or more quarter hours.

Three-fourths benefits if carrying 10-13 quarter hours.

One-half benefits if carrying 7-9 quarter hours.

Tuition only if carrying less than 7 quarter hours.

Eligible veterans, children and widows must make application for VA benefits through their local or regional Veterans Administration Office. They must present a Certificate of Eligibility to the Office of Admissions and Registration upon enrollment at the College.

VOCATIONAL REHABILITATION

Students who attend the College and whose fees are to be paid by the State Department of Education's Division of Vocational Rehabilitation must clear with the Business Office prior to registration regarding the handling of their account. In addition, it is the student's responsibility, each quarter, to request the Office of Admissions and Registration to send copies of his grades to the Vocational Rehabilitation Office.

LEGAL RESIDENTS

According to the policies of the Board of Regents of the University System of Georgia, an applicant is a legal resident of the State under the following circumstances:

1. A student who is under 21 years of age at the time he seeks to register or re-register at the beginning of any quarter will be accepted as a resident student only upon a showing by him that his supporting parent or guardian has been legally domiciled in Georgia for a period of at least twelve months immediately preceding the date of registration or re-registration.
2. In the event that a legal resident of Georgia is appointed as guardian of a non-resident minor, such minor will not be per-

- mitted to register as a resident student until the expiration of one year from the date of appointment, and then only upon proper evidence that such appointment was not made to avoid the payment of the non-resident fee.
3. If a student is over 21 years of age, he may register as a resident student only upon a showing that he has been domiciled in Georgia for at least twelve months prior to the registration date. Any period of time during which a person is enrolled as a student in any educational institution in Georgia may not be counted as a part of the twelve months' domicile and residence herein required when it appears that the student came into the state and remained in the state for the primary purpose of attending a school or college.
 4. A full-time faculty member in an institution of the University System, his wife and minor children may register for courses on the payment of resident fees, even though the faculty member has not been in residence in Georgia for a period of twelve months.
 5. If the parents or legal guardian of a minor changes residence to another state following a period of residence in Georgia, the minor may continue to take courses for a period of twelve consecutive months on the payment of resident fees. After the expiration of the twelve months' period, the student may continue his registration only upon the payment of fees at the non-resident rate.
 6. Military personnel stationed in Georgia, and their dependents, may become eligible to enroll in institutions of the University System as resident students provided they file with the institution in which they wish to enroll the following materials:
 - (a) A statement from the appropriate military official as to the applicant's "home of record";
 - (b) Evidence that applicant, if under 21 years of age, is eligible to vote in Georgia;
 - (c) Evidence that applicant, if under 21 years of age, is the child of parents who are eligible to vote in Georgia;
 - (d) Evidence that applicant or his parents filed an income tax return in Georgia during the preceding year;
 - (e) Other evidence showing that a legal domicile has been established in Georgia.
 7. Foreign students who attend institutions of the University System under the sponsorship of recognized civic or religious groups

may be enrolled upon the payment of resident fees, provided the number of such foreign students in any one institution does not exceed the quota approved by the Board of Regents for that institution.

8. All aliens shall be classified as non-resident students provided, however, that an alien who is living in this country under a visa permitting permanent residence or who has filed with the proper federal immigration authorities a Declaration of Intention to become a citizen of the United States shall have the same privilege of qualifying for resident status for fee purposes as has a citizen of the United States.
9. Teachers in the public schools of Georgia, and their dependents, may enroll as students in the University System institutions on payment of resident fees, when it appears that such teachers have resided in Georgia for nine months, that they were engaged in teaching during this nine months' period, and that they have been employed to teach in Georgia during the ensuing school year.
10. In the event that a woman who is a resident of Georgia and who is a student in an institution of the University System marries a non-resident of the state, the woman will continue to be eligible to attend the institution on payment of resident fees, provided that her enrollment is continuous.
11. If a woman who is not a resident of Georgia marries a man who is a resident of Georgia, the woman will not be eligible to register as a resident student in a University System institution until she has been domiciled in the State of Georgia for a period of twelve months immediately preceding the date of registration.

III. GENERAL ACADEMIC POLICIES

REGISTRATION

Approximately two weeks prior to the scheduled date for registration (see Calendar) a complete set of registration instructions will be made available to new and continuing students. The instructions will include the time and place students should report for orientation, advising and registration.

Fall quarter registration packets are made for all students who were registered at the College during the previous spring quarter even though they were not enrolled during the summer quarter. These continuing students are not required to apply for readmission to the fall quarter.

Students who drop out of school during any quarter other than the summer quarter are required to apply for and be accepted for readmission before a registration packet will be made for them.

Registration packets are made each quarter for all eligible students.

PENALTIES FOR LATE REGISTRATION

Registration will continue after the close of the scheduled registration period (see Calendar) for three days. At the end of the third day all registration will cease for that quarter. A late registration fee of \$5.00 for the first day, \$8.00 for the second day, and \$11.00 for the third day will be charged all students registering after the scheduled registration period. All late registration will be conducted in the Office of Admissions and Registration.

CHANGE OF SCHEDULE

A student who finds that he is not prepared for a course for which he is registered may be allowed to drop the course and add another with the approval of his adviser and the instructor of the course to be added. Change of Schedule forms may be obtained in the Office of Admissions and Registration.

1. A student will not be allowed to add a class after the first week of classes.
2. A fee of \$5.00 is charged for each change of schedule by a student after the scheduled registration period.
3. Section changes by a student are permitted only when the student, repeating a course he has failed, finds himself assigned to an instructor under whom he previously failed the course.

4. A student who officially drops a class after the first week of classes but prior to mid-term will receive a grade of *W*.
5. A student who officially drops a class after mid-term will be assigned a grade of *W* if passing or *WF* if failing.
6. No class may be dropped during the last two weeks prior to final examinations. (See Calendar)
7. Changes in schedules do not become official until the properly executed Change of Schedule form is filed by the student in the Office of Admissions and Registration.

WITHDRAWAL FROM THE COLLEGE

A student who wishes to withdraw from the College must initiate withdrawal procedures in the Office of Admissions and Registration. The withdrawal is not official until the procedure is completed and a properly executed withdrawal form has been filed in the Office of Admissions and Registration by the student.

QUARTER SYSTEM

Macon Junior College is on the quarter system which means that in one college year, which begins with the fall quarter and ends with the summer quarter, a student may earn four complete quarters of credits. A normal quarter is eleven weeks in length and a quarter hour (credit) represents one 50-minute class period per week (laboratory periods are normally 100 minutes). To convert semester hours to quarter hours multiply the semester hours by one and one-half. Thus a three semester hour course transfers as four and one-half quarter hours.

The academic year differs from the college year in that it includes only the fall, winter and spring quarters.

LOAD OF WORK

The normal student load is fifteen to eighteen quarter hours. A student carrying twelve or more hours is considered a full-time student. A load in excess of nineteen quarter hours must be approved by the student's adviser and division chairman.

ABSENCES

Students are expected to attend all classes each time the classes meet. When it is necessary that a student be absent from a class, courtesy requires an explanation to the instructor in charge. The total number of unexcused absences allowed in a course may not exceed the number

of credit hours yielded by the course. In the event of sickness or other reasons beyond the control of the student, a total of three times the number of absences, based on the aforementioned credit hour yield, may be allowed provided all work is made up. No credit may be received in a course in which the number of absences exceeds three times the credit hour yield. Students who are absent because of sickness or other acceptable reasons, should notify the Dean of Students who in turn will notify their instructors. Two tardies equals one absence.

GRADING SYSTEM

The grading system at Macon Junior College is as follows:

A—indicates excellent work and carries 4 quality points per quarter hour.

B—indicates above average work and carries 3 quality points per quarter hour.

C—indicates average work and carries 2 quality points per quarter hour.

D—indicates inferior work and carries 1 quality point per quarter hour.

F—indicates failure without condition and carries no quality points.

FA—indicates failure for excessive absences and carries no quality points.

WF—indicates withdrawal from a course failing and carries no quality points.

**I*—indicates an incomplete record. An *I* automatically becomes an *F* if the work is not completed within the next three months, or, if the student is not enrolled during all of the next three months, within the next quarter of attendance after the expiration of the three-month period. An *I* may not be removed by repeating the course.

**AU*—indicates the course was audited and yielded no credit.

**W*—indicates withdrawal from a course.

**NC*—indicates the course carries no credit.

GRADE REPORTS

At the close of each quarter, a parent-student copy of each student's final grade report is mailed to the student's home address by the Office of Admissions and Registration.

**Not used in computing grade-point averages.*

SCHOLARSHIP STANDARDS

It is necessary that students maintain a reasonable academic record. Hence, the following regulations apply to all students.

1. A full-time or part-time student in good standing whose grade-point average for the quarter falls below 1.5 but not lower than 1.0 will be placed on scholastic probation.
2. A full-time or part-time student in good standing whose grade-point average for the quarter falls below 1.0 will be dismissed for one academic year quarter.
3. A full-time student who has been placed on scholastic probation will be removed from probation if he earns a grade-point average of at least 2.0 for the quarter.
4. A part-time student who has been placed on scholastic probation, upon completion of the quarter in which he has attempted a cumulative total of 12 hours or more of work since being placed on probation, will be removed from probation if he earns a grade-point average of at least 2.0 on this work.
5. A full-time or part-time student who has been placed on scholastic probation will be dismissed for one full academic year quarter if his grade-point average is less than 2.0 for any quarter during which he is on probation.
6. A full-time or part-time student who is scholastically dismissed at the end of the spring quarter will not be considered for readmission to the following summer or the fall quarter.
7. A dismissed student, if re-admitted, will automatically be placed on probation.
8. A student's second dismissal for scholastic deficiency will constitute permanent dismissal from College.

DEAN'S LIST

A student who earns a grade-point average of 3.5 or above on an academic load of at least twelve quarter hours, will be placed on the Dean's List, provided he has no grade below C.

CLASSIFICATION OF STUDENTS

Students who have less than 45 quarter hours of earned credit are classified as freshmen and those who have 45-90 quarter hours credit as sophomores.

SPECIAL STUDENTS

Students who are enrolled in courses for credit but who are not working toward a degree at Macon Junior College are classified as special students.

COURSE NUMBERING

Freshman courses are numbered from 100 through 199; sophomore courses from 200 through 299. Courses carrying numbers below 100 are preparatory courses which do not carry degree credit.

AUDITORS

An auditor is a student admitted to the College to take regular credit courses for no credit.

GENERAL DEGREE REQUIREMENTS

1. **CHOICE OF A CATALOG:** Graduation requirements must be met under a Macon Junior College catalog which is not more than five (5) years old at the time of the student's graduation and which carries announcements for a year during which the student earned some credit at Macon Junior College.
2. **HOUR REQUIREMENTS:** An applicant for a degree must complete a minimum of 90 quarter hours, including core curriculum and major requirements. In addition, the applicant must have earned six quarter hours in physical education activity courses. (Veterans of six months or more active duty in the armed services may have the physical education requirement waived by furnishing a copy of their DD-214 to the Registrar.)
3. **QUALITY POINT REQUIREMENT:** A student must earn a cumulative grade-point average of at least 2.0 (an average grade of C) on all courses attempted at Macon Junior College. Courses accepted for transfer from other colleges do not carry quality points and are not considered in computing the student's grade-point average for graduation purposes.
4. **RESIDENCE HOUR REQUIREMENT:** To become eligible for a degree at Macon Junior College, a student must be a resident at this College at least three quarters, and earn at least 45 quarter hours of work applicable toward his degree from this College.
5. **HISTORY REQUIREMENT:** Examinations on the history and the Constitution of the United States and on the Constitution of

the State of Georgia are required of all persons receiving a degree from Macon Junior College. This requirement can be met by earning credit for Political Science 101, plus either History 100 or History 251.

6. **CHANGE OF MAJOR:** A student wishing to change his major must make application to and be approved by the division chairman of the division in which he wishes to pursue the new major. The Change of Major application form must be properly executed and filed in the Office of Admissions and Registration in order for the change to become official. The application form may be obtained in the Office of Admissions and Registration.
7. **APPLICATION FOR DEGREE:** A student must file an application for a degree three quarters before the degree is to be conferred. This application, filed with the Director of Admissions and Registration, will show the work completed by the student and the courses planned for the ensuing quarters. Filing three quarters in advance of the proposed graduation date will allow time for checking the application and also allow the student time for making up any deficiencies found in his degree program. After the application has been approved in the Office of Admissions and Registration, it becomes the student's official degree program. No application for degree will be accepted until the degree fee of ten dollars (\$10.00) has been paid in the Business Office.
8. **APPROVAL OF FACULTY:** The names of all applicants for degrees are submitted to a vote of the faculty. If this vote is favorable, the President of the College is authorized by the Board of Regents to grant the degree.

IV. FEES AND EXPENSES

A primary objective of the College is to hold to a minimum the expenses of its students. Changes in fees are made only when required for support of the institution or improvement of the activity program of its students.

ANNOUNCEMENTS CONCERNING FEES AND EXPENSES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

Fees and expenses are in the form of matriculation fees, activity fees and special fees. Fees of all students are due and payable at the time of registration. Payment of fees may be made in cash or by check. Personal checks are not cashed except in payment of College bills. If a bank declines payment of a personal student check and returns it to the College, the student's registration will be cancelled. Such a student will not be permitted to register for a subsequent quarter until he has cleared his account and has paid the maximum charge for late registration.

MATRICULATION FEE

This fee is used for general support of the College and consists of charges for registration, library, maintenance, etc.

ACTIVITY FEE

This fee is assessed all students and is used to support the College newspaper, first aid services, concert and lecture series, the College yearbook and other student activities.

SPECIAL FEES

Students registering for applied music courses are assessed an additional \$40 for each applied music course taken.

Dental Hygiene students, upon beginning their studies, must purchase certain instruments and uniforms. The total cost of these items is approximately two hundred dollars.

REFUND POLICY

A student who officially withdraws after enrollment may obtain a refund in accordance with the following:

1. A refund of 80 percent of matriculation and non-resident fees will be made to a student who withdraws within the first week following the last scheduled date for regular registration.

2. A refund of 60 percent will be made when withdrawal is within the second week following regular registration.
3. A refund of 40 percent will be made when withdrawal is within the third week following regular registration.
4. A refund of 20 percent will be made when withdrawal is within the fourth week following regular registration.
5. A student withdrawing after the fourth week will not be entitled to a refund of fees.

SUMMARY OF EXPENSES

<i>Quarter Hours Credit or Audit</i>	<i>Georgia Residents</i>	<i>Non- Residents</i>
1 _____	\$ 17.00	\$ 25.00
2 _____	24.00	40.00
3 _____	31.00	55.00
4 _____	38.00	70.00
5 _____	45.00	85.00
6 _____	52.00	100.00
7 _____	59.00	115.00
8 _____	66.00	130.00
9 _____	73.00	145.00
10 _____	80.00	160.00
11 _____	87.00	175.00
12 or more _____	90.00	180.00

Late Registration Fee:

First day after regular registration closes _____	\$ 5.00
Second day after regular registration closes _____	8.00
Third day after regular registration closes _____	11.00

Memorandum of Credits _____	\$.50
Change of Schedule _____	\$ 5.00 when applicable
Application for Degree _____	10.00 when filed
*Official Transcript of Credits _____	1.00 when applicable
Unofficial Transcript of Credits _____	.50
Vehicle Registration _____	1.00 applicable each year
Scholastic Aptitude Test _____	5.50
Macon Junior College Placement Tests _____	No charge

*First Transcript Free

V. STUDENT SERVICES AND ACTIVITIES

The Office of the Dean of Student Affairs, as a complement to the academic program of the College, coordinates student activities which includes student government, clubs and organizations, cultural-social programs, student publications and social functions. Student services include financial aid, counseling and health services. Students are encouraged to take advantage of the activities and services offered by the College.

ORIENTATION

Prior to registration all new students are required to attend an orientation program which is designed to familiarize them with all facets of the College's operation. This program includes the introduction of administrative officials and faculty, a review of student regulations, a description of student activities and a tour of the physical facilities.

COUNSELING SERVICES

A professional counseling staff is available to all students who wish educational and vocational guidance and to those who experience difficulties of a personal, social or emotional nature. Counselors are available for assistance in selecting a major field of study, in planning for a future occupation, in handling problems of adjustment to college life and in other personal-social matters. This assistance may be gained individually or in group sessions. Students are encouraged to participate in study groups which are designed to improve their study habits and skills. Vocational aptitude tests, achievement tests, and other tests are sometimes used in the counseling of students. These services are available to the student at no cost, and the records maintained in this office are held in strict confidence.

STUDENT CONDUCT

Students are expected to act as mature and responsible members of the College community and of the community at large. Neither academic dishonesty nor an abridgement of the rights of other students in their pursuit of educational goals will be tolerated. A violation of the rules of honesty, such as cheating, plagiarism or falsification of any scholastic work or record, or the countenance of such behavior, will reflect discredit on the individual in question and on the College as a whole. Individual or collective conduct which interferes with the normal administrative, instructional or other official business of the College

infringes upon the rights of other students to pursue their educational objectives at the level of quality characteristic of the institution. Such conduct will result in dismissal of the offender (s).

STUDENT ACTIVITIES AND ORGANIZATIONS

The College conducts a variety of extracurricular activities to enrich the educational experience of the student. Students are encouraged to participate in the activities and organizations of their choice. These include student government, social activities, student publications, honorary organizations, and special interest clubs.

1. **STUDENT GOVERNMENT:** The Student Government Association has the responsibility of promoting campus communication and of building campus morale. It is also the coordinating agency of student activities on campus. Its primary objectives include training of campus and community leaders, promoting school identity and providing social and cultural events for the College. Being a representative body, the Student Government Association represents the interests of the students and implements the will of the students according to the constitution and by-laws of the College. The Student Government Association is composed of the General Assembly which is comprised of the entire student body; the Executive Board which is comprised of the President, Vice-President, Chairman of the Calendar Committee and the Chairman of the Finance Committee; and the Executive Assembly in which a minimum of ten senators represent the student body. Officers of the Student Government Association are elected during the Spring Quarter. The Dean of Student Affairs serves as adviser to the group. The Student Government Association functions as the primary mechanism for change for the students of Macon Junior College. Policy recommendations from the Student Government Association regarding the institution are made through the Dean of Student Affairs. The student members who serve on faculty committees are chosen primarily from the Executive Assembly of the Student Government Association.
2. **SOCIAL ACTIVITIES:** The social activities of the student body are coordinated through the Office of the Dean of Student Affairs and are sponsored by the Student Government Association and by the College. Social activities include dances, visiting artists and lecturers, forums, receptions, special events and programs.
3. **PUBLICATIONS:** Publications are student-sponsored with faculty advisers. The college paper, *The Premier*, is edited and published monthly. All full-time students who display appropriate talent and interest in newspaper publication are considered for the staff. *Saga*

is the college yearbook of Macon Junior College. Editors and staff of *The Premier* and *Saga* are chosen by the Publications Board, a committee composed of students and faculty.

4. **STUDENT ORGANIZATIONS:** Student organizations provide opportunity for students to cultivate friends while at the College and to enjoy group experiences in working toward a realistic and worthwhile goal. The goal may be increasing one's effectiveness with a camera, providing the College with a needed service or furthering one's knowledge regarding an academic subject. The organizations which have been recognized by the College may be classified as academic organizations, service organizations, clubs of special interest, political organizations and professional organizations. Anyone interested in participating in a club or organization is encouraged to contact the Office of Student Affairs.
5. **INTRAMURALS:** Intramurals are organized under the Office of Student Affairs and coordinated by the Physical Education Department. Emphasizing student sponsorship and the participation of all students regardless of their athletic prowess, intramurals are organized into clubs with each club being composed of a team or teams. Campus-wide tournaments are planned and carried out by each club. Anyone interested should contact the Office of Student Affairs or the Physical Education faculty.

STUDENT AID AND SCHOLARSHIPS

Financial aid is based on need and scholastic achievement. Macon Junior College participates in the College Scholarship Service which assists the College in determining a student's need for financial aid. Applications for financial aid should be filed prior to March 1 for the following academic year.

For additional information, write to the Office of Financial Aid, Macon Junior College, Macon, Georgia 31206.

1. **SCHOLARSHIPS AND GRANTS:** Several scholarships and grants are offered to qualified students of high scholastic ability who would not be able to attend college without financial assistance.
2. **LOAN PROGRAMS:** Loan programs are available to the student who desires to make use of them. The College administers several long-term funds such as The National Defense Student Loan Fund and The Georgia Higher Education Assistance Corporation Guaranteed Loans.

3. **WORK SCHOLARSHIPS:** Part-time employment opportunities are available to the student demonstrating need. These work scholarships vary in value with the type of work assigned. A student works from ten to fifteen hours per week.

HOUSING

The College has no facilities for the housing of its students. However, an up-to-date list of available housing in the Macon area is maintained by the Office of Student Affairs. Individuals seeking College-approved housing should contact this office.

HEALTH SERVICE

The College maintains an emergency first aid station with qualified personnel on call. Local physicians are on a stand-by status for urgent need. Once emergency first aid is rendered, the sick will be referred to their family physicians. Any expenses involved are to be borne by the student or his parents.

VI. ACADEMIC PROGRAMS

The University System of Georgia has adopted a core curriculum common to all member institutions. This core curriculum is designed as a guide for students seeking an Associate Degree, for those pursuing a pre-professional curriculum who plan to transfer to a professional school for a specialized degree, and for those in a two-year terminal program. Further, the core curriculum is designed to facilitate the orderly transfer of credits within the University System without appreciable loss of credit.

CORE CURRICULUM

<i>Areas of Study</i>	<i>Minimum Quarter Hours Required</i>
I. Humanities, including, but not limited to, grammar and composition and literature	20
II. Mathematics and the natural sciences, including, but not limited to, mathematics and a 10-hour sequence of laboratory courses in the biological or physical sciences	20
III. Social sciences, including, but not limited to, history and American government	20
IV. Courses appropriate to the major field of the student	30
TOTAL	90

(Physical Education requirements are to be over and above the core curriculum requirement of 90 quarter hours.)

Within the areas of study mentioned above, Macon Junior College offers courses¹ in many of the traditional disciplines:

I. Humanities	II. Mathematics and Natural Sciences	III. Social Sciences
Art	Biology	History
English	Chemistry	Political Science
French	Mathematics	Psychology
Music	Physics	Sociology
Philosophy		Economics
Spanish		

In addition to the courses offered in the traditional disciplines, Macon Junior College devotes a considerable amount of time and effort toward the development of interdisciplinary courses or sequences of courses

¹See pages 51-75.

within an area of study or across two or more areas of study. For example, courses in literature, art, music, and philosophy can be integrated into a sequence with an entirely different objective than those of individual courses in each of these fields. Cultural science, a three-course sequence in the social sciences, is the first interdisciplinary sequence offered. Courses included in this sequence are applicable to the requirement of 20 quarter hours of work in the social sciences area of the core curriculum.

Macon Junior College works closely with the Macon Hospital School of Nursing in the training of its students. The three-year program includes approximately 60 quarter hours of credit earned at Macon Junior College. The credit is fully transferable within the University System of Georgia.

CONTINUING EDUCATION

The College, through its program of Continuing Education, administers off-campus courses and coordinates higher educational programs in the Middle Georgia area for the University System of Georgia. University of Georgia junior, senior and graduate level courses are offered on the Macon Junior College Campus. In addition, a variety of in-service education courses are offered on both the undergraduate and graduate levels. Applications and additional information may be obtained by contacting the Office of Continuing Education, Macon Junior College, Macon, Georgia 31206.

THE DIVISION OF ECONOMICS AND BUSINESS

The Division of Economics and Business offers a program of study leading to the Associate in Science Degree in Business. Completion of the recommended program of study prepares a student for work toward the Bachelor's Degree in accounting, economics, finance, business administration, management, marketing, or real estate and insurance.

The detailed curriculum which follows is offered as a guide for the student and his adviser in scheduling the work which must be completed for the Associate Degree.

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN BUSINESS

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
Economics 105 4	English 102 4	*Humanities Elective 4
English 101 4	Economics 106 4	Economics 133 4
History 100 4	Political Science 101 4	Math 107 4
Library Science 101 2	Contemporary Culture 1	Contemporary Culture 1
Contemporary Culture 1	Physical Education 1	†Social Science Elective 4
Physical Education 1		Physical Education 1
16	14	18
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
English 103 or 201 4	Elective 4	*Humanities Elective 4
Accounting 201 4	Accounting 202 4	Sociology 105 or Psyc 101 4
Math 110 4	Laboratory Science 4	Laboratory Science 4
Cultural Science 4	Elective 5	Elective 5
Physical Education 1	†Social Science Elective 4	Economics 210 4
	Physical Education 1	Physical Education 1
17	18	18

Total Hours: 97

*Elect from art, music, philosophy.

†Elect from two other cultural science courses, Psychology 101, History 111 or 112 (not both).

THE DEPARTMENT OF EDUCATION

The Department of Education offers programs of study leading to the Associate in Science Degree in Elementary Education, Secondary Education and in Physical Education. Completion of one of these programs of study prepares a student for further work toward a Bachelor's Degree in education with specialization in elementary, secondary or physical education. These programs are designed to lead toward certification for teaching in the public schools of Georgia.

The detailed curricula which follow are offered as guides for students and advisers in scheduling the work which must be completed for the Associate Degree.

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN ELEMENTARY EDUCATION

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	**Elective 4-5
Political Science 101 4	Biology 101 5	History 252 4
*Humanities Elective 4	History 251 4	Biology 102 5
Contemporary Culture 1	Contemporary Culture 1	English 103 or 201 4
Physical Education 1	Physical Education 1	Physical Education 1
Library Science 101 2		
16	15	18-19
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
Contemporary Culture 1	Science Elective 4-5	**Elective 4-5
Math Elective 4	English 208 4	†Social Science Elective 4
*Humanities Elective 4	†Social Science Elective 4	Education 103 4
Physical Education 1	Physical Education 1	Physical Education 1
Psychology 101 4	**Elective 4-5	**Elective 4-5
Cultural Science 4		
18	17-19	17-19

Total Hours: 101-106

*Elect from art, music or philosophy.

**Students should elect 15-16 hours in a particular teaching field.

†Elect from two other cultural science courses, Sociology 105, Economics 105 or 106 (not both), History 111 or 112 (not both).

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN SECONDARY EDUCATION

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	Major Field Elective 4-5
Political Science 101 4	Biology 101 5	History 252 4
*Humanities Elective 4	History 251 4	Biology 102 5
Contemporary Culture 1	Contemporary Culture 1	English 103 or 201 4
Physical Education 1	Physical Education 1	Physical Education 1
Library Science 101 2		
<hr/> 16	<hr/> 15	<hr/> 18-19
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
Contemporary Culture 1	Science Elective 4-5	Major Field Elective 4-5
Math 107 4	English 208 4	†Social Science Elective 4
*Humanities Elective 4	†Social Science Elective 4	Education 103 4
Physical Education 1	Physical Education 1	Physical Education 1
Psychology 101 4	Major Field Elective 4	Major Field Elective 4-5
Cultural Science 4		
<hr/> 18	<hr/> 17-18	<hr/> 17-19

Total Hours: 101-105

*Elect from art, music or philosophy.

†Elect from two other cultural science courses, Sociology 105, Economics 105 or 106 (not both), History 111 or 112 (not both).

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN PHYSICAL EDUCATION

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	English 103 or 201 4
Physical Education 155 4	Physical Education 156 4	Physical Education
Political Science 101 4	History 251 4	Skilled Activity 3
Physical Education 1	Physical Education 1	*Humanities Elective 4
Health 3	Math-Science Elective 4-5	Physical Education 1
Library Science 101 2		Cultural Science 4
<hr/> 18	<hr/> 17-18	<hr/> 16
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
Contemporary Culture 1	Psychology 101 4	History 252 4
Physical Education	Physical Education	*Humanities Elective 4
Skilled Activity 3	Skilled Activity 3	Physical Education
Physical Education 151 2	Math 100 or 107 4	Skilled Activity 6
Biology 101 5	Biology 102 5	Physical Education 1
Physical Education 1	Physical Education 1	Contemporary Culture 1
Education 103 4	Contemporary Culture 1	
<hr/> 16	<hr/> 18	<hr/> 16

Total Hours: 101-102

This is also the Guide for Secondary Education certification in physical education.

*Elect from Music 100, Art 200, Philosophy 103.

THE DIVISION OF HUMANITIES

The Division of Humanities offers programs of study leading to the Associate in Arts Degree in art, English, French, music, philosophy, and Spanish. The detailed curricula which follow are offered as guides for students and advisers in scheduling the work which must be completed for the Associate Degree.

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN ART

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	English Elective 4
Art 120 4	Art 130 4	Art 140 4
*Laboratory Science 5	History 100 or 251 4	Mathematics Elective 4
Library Science 101 2	*Laboratory Science 5	Cultural Science 101 4
Contemporary Culture 1	Physical Education 1	Physical Education 1
Physical Education 1		
17	18	17
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
Political Science 101 4	*Foreign Language 5	*Foreign Language 5
Art 216 4	Social Science Elective 4	Social Science Elective 4
Art 280 4	Art 217 4	Art 218 4
Natural Science Elective 4-5	Art 281 4	Music or Philosophy 4
Physical Education 1	Contemporary Culture 1	Contemporary Culture 1
Physical Education 1	Physical Education 1	Physical Education 1
17-18	19	19

Total Hours: 107-108

*A student placing at the level of Language 103 should schedule courses 103 and 104 in the first two quarters and laboratory science in the last two quarters. A student who places at the level of Language 101 should take his laboratory science in his first two quarters and defer beginning Language 101 until his fifth quarter.

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN ENGLISH

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	English 103 4
Political Science 101 4	History Elective 4	Social Sciences Elective 4
*Elective 5	*Elective 5	Mathematics Elective 4
Library Science 101 2	Contemporary Culture 1	Cultural Science Elective 4
Contemporary Culture 1	Physical Education 1	Physical Education 1
Physical Education 1		
17	15	17
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
English 281 4	*Elective 5	*Elective 5
Humanities Elective 4	English 282 4	**English Elective 4
Science Elective 4-5	**English Elective 4	**English Elective 4
Social Science Elective 4	Humanities Elective 4	Contemporary Culture 1
Physical Education 1	Physical Education 1	Physical Education 1
Physical Education 1		
17-18	18	15

Total Hours: 99-100

*Foreign language (10 hours) or laboratory science (10 hours). A student placing at the level of Language 103 should schedule courses 103 and 104 in the first two quarters, and laboratory science in the last two quarters. A student who places at the level of Language 101 should take his laboratory science in his first two quarters and defer beginning Language 101 until his fifth quarter.

**Elect from English 201, 202, 291, 292.

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN FOREIGN LANGUAGE

<i>First Quarter</i>		<i>Second Quarter</i>		<i>Third Quarter</i>	
English 101	4	English 102	4	English elective	4
Political Science 101	4	History 100 or 251	4	Math elective	4
*Foreign Language 103	5	Foreign Language 104	5	Foreign Language 105	4
Library Science 101	2	Contemporary Culture	1	Cultural Science	4
Physical Education	1	Physical Education	1	Physical Education	1
	16		15		17
<i>Fourth Quarter</i>		<i>Fifth Quarter</i>		<i>Sixth Quarter</i>	
Humanities elective	4	Science elective	5	Science elective	5
Foreign Language 106	4	Foreign Language 201	4	Humanities elective	4
Science elective	5	Elective	4	Elective	4
Social Science elective	4	Social Science elective	4	Contemporary Culture	1
Physical Education	1	Physical Education	1	Physical Education	1
	18		18	Foreign Language 202	4
					19

Total Hours: 103

*A student who is not prepared to begin his language study with course 103 will start with 101 or 102 as determined by placement test.

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN MUSIC

<i>First Quarter</i>		<i>Second Quarter</i>		<i>Third Quarter</i>	
Music 130	2	Music 131	2	Music 132	2
Music 180	2	Music 181	2	Music 182	2
Music 101	1	Music 102	1	Music 103	1
*Elective	5	*Elective	5	Mathematics Elective	4
English 101	4	English 102	4	English Elective	4
Political Science 101	4	History 100	4	Cultural Science 101	4
Physical Education	1	Physical Education	1	Physical Education	1
	19		19		18
<i>Fourth Quarter</i>		<i>Fifth Quarter</i>		<i>Sixth Quarter</i>	
Music 280	2	Music 281	2	Music 282	2
Music 201	1	Music 202	1	Music 203	1
Science Elective	4-5	*Elective	5	*Elective	5
Music 230	2	Music 122	2	Music 232	2
Cultural Science 201	4	Cultural Science 202	4	**Humanities Elective	4
Contemporary Culture	1	Contemporary Culture	1	Contemporary Culture	1
Physical Education	1	Physical Education	1	Physical Education	1
	15-16		18		16

Total Hours: 105-106

*Foreign language (10 hours) or laboratory science (10 hours). A student placing at the level of Language 103 should schedule courses 103 and 104 in the first two quarters, and schedule his laboratory science in the last two quarters. A student who places at the level of Language 101 should take his laboratory science in the first two quarters and defer beginning Language 101 until the fifth quarter.

**Elect from art or philosophy.

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN PHILOSOPHY

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	English Elective 4
Political Science 101 4	History 100 4	Cultural Science 101 4
*Elective 5	*Elective 5	Philosophy 104 4
Library Science 101 2	Contemporary Culture 1	Mathematics Elective 4
Physical Education 1	Physical Education 1	Physical Education 1
16	15	17
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
**Elective 4	*Elective 5	*Elective 5
Cultural Science 201 4	Cultural Science 202 4	**Elective 4
Philosophy 258 4	**Elective 4	**Elective 4
Science Elective 4-5	**Elective 4	Contemporary Culture 1
Physical Education 1	Physical Education 1	Physical Education 1
17-18	18	15

Total Hours: 98-99

- *Foreign language (10 hours) or laboratory science (10 hours). A student placing at the level of Language 103 should schedule courses 103 and 104 in the first two quarters, and schedule his laboratory science in the last two quarters. A student who places at the level of Language 101 should take his laboratory science in the first two quarters and defer beginning Language 101 until the fifth quarter.
- **Must elect at least four hours in art or music.

THE DIVISION OF NATURAL SCIENCES AND MATHEMATICS

The Division of Natural Sciences and Mathematics offers programs of study leading to the Associate in Science Degree in biology, chemistry, dental hygiene, mathematics, pre-dentistry, pre-medical technology, pre-medicine, pre-pharmacy and physics. A one-year program is also available in pre-engineering.

The detailed curricula which follow are offered as guides for students and advisers in scheduling the work which must be completed for the Associate Degree.

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN BIOLOGY

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
Biology 101 5	Biology 102 5	Cultural Science 4
Mathematics 100 4	Mathematics 101 4	*English Elective 4
English 101 4	English 102 4	**Humanities Elective 4
Library Science 101 2	History 100 4	Political Science 101 4
Physical Education 1	Physical Education 1	Physical Education 1
16	18	17
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
Chemistry 121 5	Chemistry 122 5	Chemistry 123 5
†Elective 4-5	†Elective 4-5	†Elective 4-5
Social Science Elective 4	Social Science Elective 4	**Humanities Elective 4
Contemporary Culture 1	Contemporary Culture 1	Contemporary Culture 1
Physical Education 1	Physical Education 1	Biology 295 1
15-16	15-16	16-17

Total Hours: 97-100

- *English 208 does not satisfy this elective.
- **Elect from Art 200, Music 100, or philosophy.
- †Elect from Biology 241, 251; Mathematics 253; Physics 127, 128; Foreign Language 101, 102, 103, 104.

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN CHEMISTRY

<i>First Quarter</i>		<i>Second Quarter</i>		<i>Third Quarter</i>	
Chemistry 121	5	Chemistry 122	5	Chemistry 223	5
Mathematics 100	4	Mathematics 101	4	Mathematics 253	4
English 101	4	English 102	4	English Elective	4
Contemporary Culture	1	History 101	4	Political Science 101	4
Library Science 101	2	Physical Education	1	Physical Education	1
Physical Education	1				
	17		18		18
<i>Fourth Quarter</i>		<i>Fifth Quarter</i>		<i>Sixth Quarter</i>	
Chemistry 280	6	*Humanities Elective	4	*Humanities Elective	4
Mathematics 254	4	Mathematics 255	4	Mathematics 256	4
Physics 137	5	Physics 138	5	Physics 239	5
Contemporary Culture	1	Cultural Science 101	4	Cultural Science 102	4
Physical Education	1	Physical Education	1	Contemporary Culture	1
				Physical Education	1
	17		18		19

Total Hours: 107

*Elect from art, music, philosophy.

DENTAL HYGIENE

A limited number of students are admitted to the dental hygiene program each fall.

In addition to satisfying the admission requirements of the College, an applicant must have demonstrated above average performance in high school and have acceptable scores on the Dental Hygiene Aptitude Test.

Applicants who have been accepted by the College are further screened before admission to the dental hygiene program. Students selected will be so notified of their acceptance after May 15.

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN DENTAL HYGIENE

<i>First Quarter</i>		<i>Second Quarter</i>		<i>Third Quarter</i>	
Biology 111	5	Biology 112	5	Chemistry 112	5
English 101	4	Chemistry 111	5	History 101	4
Mathematics 107	4	English 102	4	Dental Hygiene 131	4
Dental Hygiene 111	2	Dental Hygiene 121	4	Dental Hygiene 132	3
Dental Hygiene 112	4	Physical Education	2	Psychology 101	4
Physical Education	1				
	20		20		20
<i>Fourth Quarter</i>		<i>Fifth Quarter</i>		<i>Sixth Quarter</i>	
Biology 211	5	Contemporary Culture	1	Contemporary Culture	1
Contemporary Culture	1	English 208	4	*Humanities Elective	4
Dental Hygiene 211	5	Dental Hygiene 221	5	Sociology 101	4
Dental Hygiene 212	2	Dental Hygiene 222	3	Dental Hygiene 231	5
Political Science 101	4	Home Economics 115	4	Dental Hygiene 232	2
Physical Education	1	Physical Education	1	Physical Education	1
Library Science 101	2				
	20		18		17

Total Hours: 115

*Elect from art, music, philosophy.

MATHEMATICS

A placement examination is given in mathematics to determine the course with which a student should begin his study of mathematics with reasonable hope of success. Two units of high school algebra should prepare him to score at the level required to begin with Math 100. A unit of trigonometry, in addition to two units of algebra, should normally prepare him to score at the level to begin Math 101. The superior student will often score one level above the normal. The superior student with a half-unit or a unit of mathematics beyond trigonometry may score high enough to begin calculus, Math 253. Georgia Tech does not grant credit for graduation in engineering and the physical sciences for mathematics below the level of Math 253; all other institutions within the University System do. Credit will be given toward the Associate Degree for Math 100 and Math 101 when exempted by a sufficiently high score on the placement examination after the satisfactory completion of the next higher course.

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN MATHEMATICS

<i>First Quarter</i>		<i>Second Quarter</i>		<i>Third Quarter</i>	
English 101	4	English 102	4	English 103 or 201	4
Mathematics 101	4	Mathematics 253	4	Mathematics 254	4
Chemistry 121	5	Chemistry 122	5	Cultural Science 101	4
Library Science 101	2	Contemporary Culture	1	*Humanities Elective	4
Physical Education	1	Physical Education	1	Contemporary Culture	1
	16		15	Physical Education	1
					18
<i>Fourth Quarter</i>		<i>Fifth Quarter</i>		<i>Sixth Quarter</i>	
Mathematics 255	4	Mathematics 256	4	Mathematics 257	4
**Elective	5	**Elective	5	*Humanities Elective	4
History 100	4	Political Science 101	4	Electives	8
Cultural Science	4	Cultural Science	4	Contemporary Culture	1
Physical Education	1	Physical Education	1	Physical Education	1
	18		18		18

Total Hours: 103

*Elect from art, music, or philosophy.

**Elect from foreign language (10 hours) or Physics 127 and 128.

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN PHYSICS

<i>First Quarter</i>		<i>Second Quarter</i>		<i>Third Quarter</i>	
Mathematics 101	4	Mathematics 253	4	Mathematics 254	4
English 101	4	English 102	4	English Elective	4
Chemistry 121	5	Chemistry 122	5	*Humanities Elective	4
Library Science 101	2	Contemporary Culture	1	Contemporary Culture	1
Physical Education	1	Physical Education	1	Cultural Science	4
	16		15	Physical Education	1
					18
<i>Fourth Quarter</i>		<i>Fifth Quarter</i>		<i>Sixth Quarter</i>	
Mathematics 255	4	Mathematics 256	4	Mathematics 257	4
Physics 137	5	Physics 138	5	Physics 239	5
Cultural Science 201	4	Cultural Science 202	4	*Humanities Elective	4
History 100	4	Political Science 101	4	Contemporary Culture	1
Physical Education	1	Physical Education	1	Physical Education	1
	18		18		15

Total Hours: 100

*Elect from art, music, or philosophy.

CURRICULUM GUIDE FOR PRE-ENGINEERING

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	History 100 4
Mathematics 253 4	Mathematics 254 4	Mathematics 255 4
Chemistry 121 5	Chemistry 122 5	• Humanities Elective 4
Engineering Graphics 113 2	Engineering Graphics 114 2	Political Science 101 4
Physical Education 1	Physical Education 1	Engineering Graphics 115 2
		Physical Education 1
16	16	19

Total Hours: 51

*Elect from art, music, or philosophy.

CURRICULUM GUIDE FOR ASSOCIATE IN SCIENCE IN PRE-MEDICINE, PRE-MEDICAL TECHNOLOGY, PRE-DENTISTRY, AND PRE-PHARMACY

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
Chemistry 121 5	Chemistry 122 5	Chemistry 123 5
Mathematics 100 4	Mathematics 101 4	• Humanities Elective 4
English 101 4	English 102 4	Political Science 101 4
Library Science 101 2	History 100 4	Contemporary Culture 1
Physical Education 1	Physical Education 1	Physical Education 1
16	18	15
 <i>Fourth Quarter</i>	 <i>Fifth Quarter</i>	 <i>Sixth Quarter</i>
Physics 127 5	Physics 128 5	•• English Elective 4
Chemistry 280 6	Biology 101 5	Biology 102 5
Cultural Science 4	Social Science Elective 4	Social Science Elective 4
Contemporary Culture 1	Contemporary Culture 1	• Humanities Elective 4
Physical Education 1	Physical Education 1	Physical Education 1
17	16	18

Total Hours: 100

*Elect from philosophy, Music 100, Art 200.

•• English 208 does not satisfy this elective.

THE DIVISION OF SOCIAL SCIENCES

The Division of Social Sciences offers programs of study leading to the Associate in Arts Degree in history, political science, pre-law, psychology, and sociology, and the Associate in Science Degree in criminal justice.

The detailed curricula which follow are offered as guides for students and advisers in scheduling the work which must be completed for these degrees.

CURRICULUM GUIDE FOR THE ASSOCIATE IN SCIENCE IN CRIMINAL JUSTICE

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	Criminal Justice 206 4
Political Science 101 4	History 251 4	or 208 4
Criminal Justice 100 4	*Laboratory Science 5	*Laboratory Science Elective 5
Library Science 101 2	Criminal Justice 200 or 201 4	Math 107 4
Contemporary Culture 1	Physical Education 1	Physical Education 1
Physical Education 151 2	18	14
17		
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
Math 110 4	**Humanities Elective 8	**Humanities Elective 4
Cultural Science 4	†Social Science Elective 4	Sociology 202 4
Sociology 105 4	Sociology 260 4	†Social Science Elective 4
Criminal Justice 204 4	Physical Education 1	Contemporary Culture 1
Contemporary Culture 1		Physical Education 1
Physical Education 1	18	14
18		

Total Hours: 98

- *Biology 101, 102 recommended but not required.
- **Elect from Art 200, Music 100, Philosophy 103, English 103 or 201 (not both).
- †Elect from two other cultural science courses, Economics 105 or 106 (not both), Psychology 101, History 111 or 112 (not both).

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN HISTORY

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	*Foreign Language Elective 5
*Foreign Language Elective 5	*Foreign Language Elective 5	**Humanities Elective 4
History 111 4	History 112 4	Political Science 101 4
Contemporary Culture 1	Contemporary Culture 1	Cultural Science 4
Library Science 101 2	Physical Education 1	Physical Education 1
Physical Education 1	15	18
17		
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
Science Elective 5	**Humanities Elective 4	Laboratory Science Elective 5
*Foreign Language Elective 5	History 251 4	Math Elective 4
†Social Science Elective 4	†Social Science Elective 4	History 252 4
Contemporary Culture 1	Laboratory Science Elective 5	**Humanities Elective 4
Physical Education 1	Physical Education 1	Physical Education 1
16	18	18

Total Hours: 101

- *A student placing at the level of Language 103 should schedule courses 103 and 104 in the first two quarters. The remaining electives should be from Humanities or the Social Sciences.
- **Elect from art, music, philosophy, English 103 or 201 (not both).
- †Elect from two other cultural science courses, Sociology 105, Economics 105 or 106 (not both), Psychology 101, History 111 or 112 (not both).

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN POLITICAL SCIENCE AND PRE-LAW

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	Political Science 101 4
History 251 4	History 252 4	**Foreign Language 101 5
*Humanities Elective 4	*Humanities Elective 4	Cultural Science 4
Library Science 101 2	Math 107 4	Math 110 4
Physical Education 1	Physical Education 1	Physical Education 1
Contemporary Culture 1		
16	17	18
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
**Foreign Language 102 5	Foreign Language 103 5	Foreign Language 104 5
‡Social Science Elective 4	‡Social Science Elective 4	Laboratory Science 5
Political Science 202 4	Laboratory Science 5	†Political Science 203 4
English 103 or 201 4	Contemporary Culture 1	Contemporary Culture 1
Physical Education 1	Physical Education 1	Physical Education 1
18	16	16

Total Hours: 99-101

*Elect from art, music, philosophy.

**Students placing at a higher level should elect Sociology 260 or other courses in the social science core electives.

†Pre-law students may elect Sociology 260 or another course in the social science core electives instead.

‡Elect from two other cultural science courses, Sociology 105, Economics 105 or 106 (not both), Psychology 101, History 111 or 112 (not both).

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN PSYCHOLOGY

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	*Humanities Elective 4
Library Science 101 2	Biology 102 5	Math 107 4
Biology 101 5	History 251 4	History 252 4
Political Science 101 4	Contemporary Culture 1	**Foreign Language Elective 5
Contemporary Culture 1	Physical Education 1	Physical Education 1
Physical Education 1		
17	15	18
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
Math 110 4	*Humanities Elective 4	**Foreign Language Elective 5
**Foreign Language Elective 5	**Foreign Language Elective 5	†Social Science Elective 4
Cultural Science 4	‡Social Science Elective 4	Psychology 201 1
Contemporary Culture 1	Psychology 101 4	*Humanities Elective 4
Physical Education 1	Physical Education 1	Physical Education 1
15	18	15

Total Hours: 98

*Elect from art, music, philosophy, English 103 or 201 (not both).

**French or German. Students placing at a higher level may elect other courses in the humanities or social science core electives.

†Elect from two other cultural science courses, Sociology 105, Economics 105 or 106 (not both), History 111 or 112 (not both).

CURRICULUM GUIDE FOR ASSOCIATE IN ARTS IN SOCIOLOGY

<i>First Quarter</i>	<i>Second Quarter</i>	<i>Third Quarter</i>
English 101 4	English 102 4	History 252 4
Political Science 101 4	History 251 4	**Humanities Elective 4
*Laboratory Science Elective 5	*Laboratory Science Elective 5	†Foreign Language Elective 5
Library Science 101 2	Contemporary Culture 1	Cultural Science 4
Contemporary Culture 1	Physical Education 1	Physical Education 1
17	15	18
<i>Fourth Quarter</i>	<i>Fifth Quarter</i>	<i>Sixth Quarter</i>
**Humanities Elective 4	**Humanities Elective 4	†Foreign Language Elective 5
‡Social Science Elective 4	Sociology 105 4	Sociology 260 4
Math 107 4	‡Social Science Elective 4	Math 110 4
†Foreign Language Elective 5	†Foreign Language Elective 5	Contemporary Culture 1
Physical Education 1	Physical Education 1	Physical Education 1
18	18	15

Total Hours: 101

*Biology 101, 102 recommended strongly.

**Elect from art, music, philosopher, English 103 or 201 (not both).

†Students placing at a higher level may elect other courses in the humanities or social science core electives.

‡Elect from two other cultural science courses, Economics 105 or 106 (not both), Psychology 101, History 111 or 112 (not both).

VII. COURSE DESCRIPTIONS

The list of courses which follows includes all those which Macon Junior College currently offers. This list of courses does not include all possible course offerings. The faculty and administration will continually review the need for additional courses and the need for change among those listed. Additions and adjustments will be made as necessary in the interest of the student. No changes will be made which would disadvantage the student in the pursuit of his expressed educational goals.

ACCOUNTING

ACCT 201

Principles of Accounting I. 4 credits.

An introduction to basic accounting theory, concepts, and procedures. The sequence of accounting procedures and the construction and interpretation of financial statements. Four hours per week.

ACCT 202

Principles of Accounting II. 4 credits. Prerequisite: Acct 201.

Accounting principles and theories as an aid to management. Partnerships and corporations. Cost accounting fundamentals. Accounting as an aid to decision-making. Four hours per week.

ART

ART 120

Art Structure I. 4 credits.

Drawing and painting from slides, still life, figure, and landscape. Charcoal, pen, brush and ink, and various media are used. Illustrated lectures and discussions. Four sessions of two hours each per week.

ART 130

Art Structure II. 4 credits. Prerequisite: Art 120 or permission of instructor.

Drawing and painting with emphasis on improving observation and composition. Three-dimensional problems in wood, clay, plaster, and paper. Illustrated lectures and discussions. Four sessions of two hours each per week.

ART 140 *Art Structure III*. 4 credits. Prerequisite: Art 120, 130 or permission of instructor.

Drawing, painting, and three-dimensional design. Combination and continuation of principles stressed in Art 120 and 130. Illustrated lectures and discussions. Four sessions of two hours each per week.

ART 200 *Art Appreciation*. 4 credits. (Not open to art majors)

An understanding of the visual arts built upon an exposure to the painting, sculpture, architecture, and other arts of contemporary and historical times. Illustrated lectures and related readings. Four hours per week.

ART 216, 217, 218 *Drawing I, II, III*. 4 credits each course. Prerequisite: Art 120, 130, 140 or permission of instructor.

Drawing from setups, figures, landscapes, and objects. Charcoal, pen, brush and ink, acrylic, and various media are used. Four laboratory periods of two hours each per week.

ART 280, 281 *Art History I, II*. 4 credits each course.

A survey of world art from prehistoric times through the Renaissance to the present. Four hours per week.

BIOLOGY

BIOL 101, 102 *Principles of Biology I, II*. 5 credits.

An introduction to biology for the major and non-major. A comparative study of the structure and function of all levels of biological organization; genetics and development of individuals and populations; origins and diversities of life forms and the energy flow through the biosphere. Four hours of lecture and one two-hour laboratory per week.

- BIOL 111, 112 *Human Anatomy and Physiology I, II.* 5 credits. Prerequisite: Permission of Instructor.
- An introduction to the structure and function of the organ systems of the human body. Four hours of lecture and one two-hour laboratory per week.
- BIOL 211 *Survey of Microbiology I.* 5 credits. Prerequisites: Biol 111, 112.
- An introduction to the identification and methods of control of medically important microorganisms. Three hours of lecture and two two-hour laboratories per week.
- BIOL 231, 232 *Anatomy and Physiology I, II.* 5 credits. Prerequisites: Biol 101, 102.
- The structure and functions of the body. Each area of study is designed to increase awareness of the interdependence of structure, function, and chemistry, of cells, tissues, organs, and organ systems as they comprise the homeostatic organism. Four hours of lecture and one three-hour laboratory per week.
- BIOL 241 *Ecology and Evolution.* 5 credits. Prerequisites: Biol 101, 102.
- Basic principles and concepts of ecology and evolution as they relate to and are affected by man. Three hours of lecture and one three-hour laboratory per week.
- BIOL 251 *Microbiology II.* 5 credits. Prerequisites: Biol 101, 102.
- Fundamentals of microbiology to include physiology, anatomy, genetics and a survey of all forms of microorganisms. Emphasis is on diseases and control of pathogenic microorganisms. Three hours of lecture and two two-hour laboratories per week.
- BIOL 295 *Seminar.* 1 credit. Prerequisites: Biol 101, 102.
- An introduction to biological periodicals through student reports on the research papers of selected authors and topics. One two-hour period per week.

CHEMISTRY

CHEM 111, 112

General Chemistry I, II. 5 credits.

The study of principles and applications of chemistry useful to the nonscience major, technologists, or a student requiring only a two-quarter sequence in chemistry. The second quarter emphasizes carbon and living cell processes. Four hours of lecture and three hours of laboratory per week.

CHEM 121, 122,
123

Principles of Chemistry I, II, III. 5 credits. Prerequisite: Credit or registration in Math 100.

A systematic and rigorous treatment of the fundamental principles of chemistry. Laboratory includes applications of modern electronic equipment and qualitative analysis. Four hours of lecture and three hours of laboratory per week.

CHEM 220

Quantitative Analysis. 6 credits. Prerequisite: Chem 123.

Principles and methodology of quantitative and selective isolation and measurement of typical inorganic materials. Emphasis on modern apparatus and techniques. Three hours of lecture and six hours of laboratory per week.

CONTEMPORARY CULTURE

CCUL 101, 102,
200, 201, 202

Contemporary Culture I, II, III, IV, V. 1 credit each.

Contemporary issues and ideas which affect current dynamics and represent apparent trends in the affairs of man. Open-end sessions scheduled each Wednesday utilizing visiting lecturers and artists. A minimum of three credits is required for the Associate degree. Hours to be arranged.

CRIMINAL JUSTICE

- CRJU 100 *Introduction to Criminal Justice.* 4 credits.
Survey of history of law enforcement and criminal rehabilitation. Philosophy of criminal justice in a democratic society. A review of agencies involved in the process of criminal justice and career orientation. Four hours per week.
- CRJU 200 *Police Administration.* 4 credits.
Fundamentals of administration and management; principles and techniques; application of techniques to law enforcement. Four hours per week.
- CRJU 201 *Corrections Administration.* 4 credits.
Fundamentals of administration and management; principles and techniques; application of techniques to corrections. Four hours per week.
- CRJU 204 *Introduction to Criminal Law.* 4 credits.
Introduction to criminal law as it relates to enforcement and correctional processes. Four hours per week.
- CRJU 206 *Criminal Processes.* 4 credits.
Introduction to criminal procedures including theory of an investigation, conduct at crime scenes, collection and preservation of physical evidence; court presentation and rules regarding admissibility of evidence. Four hours per week.
- CRJU 208 *Probation and Parole.* 4 credits.
Examination of pre-sentence investigation, selection, supervision, release of probationers and parolees. Four hours per week.

CULTURAL SCIENCE

- CSCI 101 *Cultural Science I.* 4 credits.
Introduction to interdisciplinary study as one response to the problem of the contemporary frag-

mented view of man and society. The concept of culture and its utility in understanding man. An introduction of the study of societal structures with major emphasis on contemporary America as illustrative of facets of societal structures. (This course probably will be the one most students take in fulfilling the requirement for one Cultural Science course in their program.) Four hours per week.

CSCI 201

Cultural Science II. 4 credits. Prerequisite: Cultural Science 101, Sociology 105, Economics 105, or 106, Psychology 101, History 111 or 112.

Advanced study in the structures and functions of culture and society (population and reproduction, socialization, economy, social control, meaning and motivation). Major ethical theories of society. The application of all this to utopian-like works (Plato's *Republic*, More's *Utopia*, Bellamy's *Looking Backward* and Skinner's *Walden II*, among others.) Four hours per week.

CSCI 202

Cultural Science III. 4 credits. Prerequisite: Cultural Science 201.

Drawing on the previous two courses, students write a cultural synthesis. Individual study with a designated faculty member (and consultations as required with the staff responsible for the course) who advises as the student creates a feasible utopia using a bibliography, the library, and relevant experiences. Four hours per week.

DENTAL HYGIENE

DHYG 111

Prophylaxis Technics. 2 credits.

A study of the technics of removing stains and deposits from the exposed surface of the teeth. Includes the demonstration of instrumentation, sterilization, equipment use and care, and tooth-brushing technics, followed by student practice. One hour of lecture and three hours of laboratory per week.

- DHYG 112 *Oral Anatomy and Histology*. 4 credits.
A study of the development, anatomy, histology and function of the primary dentition, permanent dentition, and supporting structures. Four hours per week.
- DHYG 121 *Clinical Dental Hygiene and Radiology I*. 4 credits.
Prerequisite: Dhyg 111.
Lecture coverage of the principles of x-ray production. Students practice the technics of dental prophylaxis and the exposure of dental radiographs. Two hours of lecture and six hours of clinic per week.
- DHYG 131 *Clinical Dental Hygiene and Periodontology II*. 4 credits. Prerequisite: Dhyg 121.
In addition to continued clinical experience, students receive lecture coverage of the diseases of the periodontium and methods of treatment of these diseases. Two hours of lecture and two three-hour clinic periods per week.
- DHYG 132 *Dental Materials and Assisting Technics*. 3 credits.
Prerequisite: Dhyg 121.
A survey of the properties of materials used in dentistry and technics of manipulation of these materials. Also includes an introduction to direct assisting procedures. Two hours of lecture and two hours of laboratory per week.
- DHYG 211 *Clinical Dental Hygiene and Pharmacology III*. 5 credits. Prerequisite: Dhyg 131.
Lecture coverage of the properties, dosage and effects of therapeutic drugs and anesthetics, especially those used in dentistry. Two hours of lecture and four three-hour clinic periods per week.
- DHYG 212 *Dental Hygiene Education*. 2 credits.
A study of the factual information and methods of instruction employed in teaching dental hygiene in the dental office, school and community. Two hours per week.

DHYG 221 *Clinical Dental Hygiene and Dental Specialities. IV.* 5 credits. Prerequisite: Dhyg 211.

Continued study and application of dental hygiene principles and technics. Included are (1) lectures describing the dental specialities and their utilization of dental hygienists and (2) the providing of dental hygiene services to population groups with special needs. Two hours of lecture and four three-hour clinic periods per week.

DHYG 222 *General and Oral Pathology.* 3 credits.

Concepts of disease processes with emphasis placed upon those diseases with oral manifestations and systemic diseases which call for precautionary measures during dental treatment. Four hours per week.

DHYG 231 *Clinical Dental Hygiene, Office Administration Procedures, Ethics and Jurisprudence V.* 5 credits. Prerequisite: Dhyg 221.

Advanced study and application of dental hygiene principles and technics. Includes lectures on (1) ethics in dental hygiene; (2) legal regulations of the practice of dental hygiene and dentistry; and (3) administrative procedures in the dental office. Two hours of lecture and four four-hour clinic periods per week.

DHYG 232 *Community Dental Health.* 2 credits.

A survey of methods used to determine the dental health status of the community and of preventive measures used to improve the dental health of the population. Topics included are sampling, epidemiological indexes, evaluation of scientific reports, and fluoridation. Two hours per week.

ECONOMICS

ECON 105 *Principles of Economics I.* 4 credits.

An analysis of principles and policies of economics. The structure and operation of the American economy, price and wage determination, and monetary and fiscal policy. Four hours per week.

ECON 106 *Principles of Economics II.* 4 credits. Prerequisite:
Econ 105.

A further study of principles and policies started in Econ 105, including current economic problems, international economic and comparative economic systems. Four hours per week.

ECON 133 *Economic Development of the U.S.* 4 credits.

American economic development from the colonial period to the present; economic factors involved in industrial growth and the resulting economic problems. Four hours per week.

ECON 210 *Business Organization and Operation.* 4 credits.

An introduction to the basic concepts and practices of the field of economic activity referred to as Business. Emphasis placed on the problems of Business decision making. Four hours per week.

EDUCATION

EDUC 103 *Introduction to Education.* 4 credits.

A consideration of the professional aspects of teaching, including a survey of general responsibilities, opportunities, and problems of the varied fields of education and related areas. Four hours per week.

ENGINEERING GRAPHICS

EGRA 113 *Engineering Drawing.* 2 credits.

Lettering; use of instruments; geometric construction; orthographic projection; auxiliary views; point, line, and plane problems, pictorials, sketching; base dimensioning; sections. Six hours of laboratory per week.

EGRA 114 *Descriptive Geometry.* 2 credits.

Application of revolution method to solution of problems involving points, lines, and planes; intersection and development of surfaces; warped surfaces. Six hours of laboratory per week.

ENGLISH

ENGL 98

Developmental English I. 4 credits.

A concentrated study of the essentials of English grammar, spelling, and vocabulary during the first half of the course. The second half is devoted to the writing of well-constructed sentences and paragraphs.

This course is offered only in the summer and must be taken concurrently with English 99. It is for students needing a more intensive instruction in basic English in preparation for English 101. It is not applicable toward degree requirements. Four hours per week.

ENGL 99

Developmental English II. 4 credits.

A review of basic English grammar and mechanics with emphasis on constructing a variety of sentence patterns and writing a well-constructed paragraph. Reading assignments are designed to complement writing assignments and to increase vocabulary, comprehension, and speed of reading. It is not applicable toward degree requirements. Four hours per week.

ENGL 101

Freshman Composition. 4 credits.

Primarily concerned with teaching the students to develop writing skills that will enable them to express their ideas clearly, the course begins with a brief examination of the history and structure of our language; concentrates on the major rhetorical devices—comparison and contrast, cause and effect, process, etc.—that are used in expository writing. The course concludes with a study of effective argumentation. Essays by noted authors are assigned to offer examples of the type writing under study, to provide themes for analysis, and to offer topics and ideas for writing assignments. Four hours per week.

ENGL 102

Literature and Composition I. 4 credits. Prerequisite: Engl 101.

This course consists of three major divisions in which the student (1) learns how to read and interpret poetry through meaning, imagery, meter, etc., (2) reads and critically evaluates fiction, primarily the short story, (3) is required to write several themes of analysis derivative from the poetry or short stories studied and a term paper on an assigned novel. Four hours per week.

ENGL 103

Literature and Composition II. 4 credits. Prerequisite: Engl 102.

This is a study primarily of poetry and drama with emphasis on the writing of critical papers. A term paper is required. This course continues the study of literature begun in Engl 102, but it treats more difficult poetry—for example, the poetry of Donne or Eliot—and initiates the student to the varieties of drama. Some dramatists whose works are studied are Shakespeare, Moliere, Brecht, Sophocles, and Chekhov. Four hours per week.

ENGL 201

Western World Literature I. 4 credits. Prerequisite: Engl 102.

This course consists of a survey of the masterpieces of Western World Literature from Homer through Shakespeare. The first half of the quarter concentrates on the most important Greek and Roman writers; the second half of the quarter is spent on the literary masters of the Middle Ages and the Renaissance. Some short critical papers are required, as well as a term paper on a major author, work, or literary genre within the historical time span covered by the course. Four hours per week.

ENGL 202

Western World Literature II. 4 credits. Prerequisite: Engl 102.

This is a reading and lecture course designed to introduce the student to the literary masterpieces of Continental, English, and American literatures from the seventeenth century to the present. Although some historical background is examined,

the principal aim is to present to the student a critical discussion of the literary works themselves. These works are studied not only for their historical significance but also for their relevance to modern life and thought. The range of readings is wide and varied: Racine, Goethe, Keats, Dostoevsky, Flaubert, Baudelaire, Joyce, Camus, Faulkner. Critical papers are required. This course is recommended as an elective to Humanities majors. Four hours per week.

ENGL 208

Fundamentals of Speech. 4 credits.

An introductory course in speech, with emphasis given to basic diction, speech composition, talks, oral reading, discussion, and effective communication. Four hours per week.

ENGL 281

This is an introduction to major British authors and their works. It begins with the earliest great English epic poem, *Beowulf*, and continues through the Middle Ages, the Renaissance, the Metaphysical and Cavalier Eras, the Restoration, the Neoclassical Period, and Pre-Romanticism. Major authors include Chaucer, Shakespeare, Milton, Donne, Dryden, Pope and Swift. Minor authors and their works are also introduced. A term paper and several themes on literature are course requirements. Four hours per week.

ENGL 282

English Literature II. 4 credits. Prerequisite: Engl 102.

This course would normally follow Engl 281; it acquaints students with major British authors and their works. It originates with Pre-Romanticism and continues through Romanticism, the Victorian Period, and the Modern Period. Major authors include Blake, Wordsworth, Coleridge, Keats, Shelley, Byron, Tennyson, Browning, Arnold, and Eliot. Minor authors and their works are also included. A term paper and several themes on literature are required. Four hours per week.

ENGL 291

Early American Literature. 4 credits.

This elective course presents American verse and prose from colonial days through the American Revolution into the mid-19th century. Major figures studied include Jonathan Edwards, Edward Taylor, Benjamin Franklin, Tom Paine, Thomas Jefferson and Alexander Hamilton, Philip Freneau, Washington Irving, James Fenimore Cooper, William Cullen Bryant, Nathaniel Hawthorne, Herman Melville, Ralph Waldo Emerson, Henry David Thoreau, and Walt Whitman. A term paper is required. Four hours per week.

ENGL 292

Modern American Literature. 4 credits.

This elective course surveys the main movements in modern American literature. Realistic authors studied include Mark Twain, William Dean Howells, and Henry James. Naturalism is represented by Stephen Crane, Theodore Dreiser, Ernest Hemingway, Scott Fitzgerald, and William Faulkner, among others. Major poets studied include Emily Dickinson, Robert Frost, and T. S. Eliot. A term paper is required. Four hours per week.

FRENCH

FREN 101, 102

Elementary French I, II. 5 credits each.

Pronunciation and conversation, sentence patterns and structure. Four hours of lecture and one hour of laboratory per week.

FREN 103, 104

Intermediate French I, II. 5 credits each.

Review of French grammar. Extensive and intensive readings from plays and/or short stories. Four hours of lecture and one hour of laboratory per week.

FREN 105, 106

Conversation and Composition I, II. 4 credits each.

Practice in writing essays, compositions, and review of advanced French grammar. Selected readings from outstanding French authors are the base for conversation. Four hours per week.

FREN 201, 202

Introduction to French Literature I, II. 4 credits each.

Survey of French Literature from the Middle Ages to the 17th Century with emphasis on Rabelais, Montaigne, Molière, Corneille, Racine and from 18th Century to the 20th Century with emphasis on Voltaire, Rousseau, Balzac, Stendahl, Baudelaire, Proust, Sartre, Camus. Four hours per week.

HISTORY

HIST 100

Survey of American History. 4 credits.

An introduction emphasizing major themes and problems of United States and Georgia history. Meets the State requirement in national and state history. Four hours per week.

HIST 111

History of Western Civilization I. 4 credits.

The first course examines early sources of Western culture in the Ancient Near-East, Greece and Rome, the formation of a distinctive Western culture in the Middle Ages and the beginnings of reorientation of that culture in early modern times. Four hours per week.

HIST 112

History of Western Civilization II. 4 credits.

The second course briefly touches on the beginnings of reorientation of Western culture in early modern times, analyzes the influence of the Enlightenment and considers in greater detail the directions of Western culture in the 19th and 20th centuries. Four hours per week.

HIST 251, 252

American History I, II. 4 credits each.

A survey stressing conflicting interpretations of major problems of U.S. History. Recommended strongly by the Department for Associate of Arts Programs in History and other Social Sciences. Meets the State requirement in National and State History. History 251 alone may be substituted for History 100 in programs of study outside the social sciences. Four hours each per week.

HOME ECONOMICS

HOEC 115 *Nutrition and Foods.* 4 credits.

The general food requirements for growth, maintenance and repair of the body. Individual diet assessment and counseling and the application of nutrition factors in health education. Consumer economics and its application in food purchasing and utilization. Four hours per week.

LIBRARY SCIENCE

LSCI 101 *Effective Use of the Library.* 2 credits.

Lectures and research problems designed to acquaint the student with the basic fundamentals of research and bibliography-making through the use of general and special reference books, indexes and the card catalog. Two hours per week.

MATHEMATICS

MATH 98 *Developmental Mathematics I.* 4 credits.

Emphasis is placed on mastering the basic arithmetic computations.

This course is offered only in the summer and must be taken concurrently with Math 99. It is for students needing a more intensive instruction in basic arithmetic and algebra in preparation for Math 100 or Math 107. It is not applicable toward degree requirements. Four hours per week.

MATH 99 *Developmental Mathematics II.* 4 credits.

A developmental course in elementary and intermediate algebra for students scoring below the level necessary to begin Math 100 or 107. It is not applicable toward degree requirements. Four hours per week.

- MATH 100 *College Algebra*. 4 credits. Prerequisite: SAT and Math Placement Test.
A modern axiomatic approach to topics including sets and set operations, algebraic operations, inequalities and absolute value, functions graphs, ordered pairs, polynomial functions and mathematical induction. Four hours per week.
- MATH 101 *College Trigonometry*. 4 credits. Prerequisite: Math 100.
A study of advanced algebra and trigonometry, including linear and quadratic functions, inverse functions, logarithms, definition and properties of the trigonometric functions, and trigonometric application. Four hours per week.
- MATH 107 *Finite Mathematics*. 4 credits. Prerequisite: SAT and Math Placement Test.
Designed primarily for non-scientific students. An introduction to modern ideas in mathematics. Topics include compound statements, sets and set operations, probability theory, vectors and matrices, and application to social sciences. Four hours per week.
- MATH 110 *Elementary Statistics*. 4 credits. Prerequisite: SAT and Math Placement Test.
An introduction to statistical methods including the description of sample data, a geometric approach to probability, discussion and emphasis on sampling distribution, estimation, correlation, non-linear regression, and the Chi-Square Distribution. Four hours per week.
- MATH 253, 254, 255, 256, 257 *Analytic Geometry and Calculus I, II, III, IV, V*. 4 credits. Prerequisite: Math 101.
This series of courses offers an integrated differential and integral calculus with analytical geometry and places emphasis upon the theoretical approach to mathematical analysis. Ample examples are covered in the application of the derivative, definite integral, vectors, partial differentiation, series, multiple integration, and topics in trigonometry and linear algebra. Four hours per week.

MUSIC

- MUSI 100 *Introduction to Music.* 4 credits.
Systematic study of elements of music for those seeking musical literacy for its cultural value. (Not open to music majors). Four hours per week.
- MUSI 101, 102, *Instrumental Ensemble I, II, III.* 1 credit.
103
Two hours per week.
- MUSI 104, 105, *Choral Ensemble I, II, III.* 1 credit.
106
Two hours per week.
- MUSI 122 *Introduction to Music Literature.* 2 credits.
An introductory survey of the music in the standard repertory of today. One two-hour session per week.
- MUSI 130, 131, *Music Theory I, II, III.* 2 credits.
132
Five laboratory hours per week.
- MUSI 180 *Applied Music I, Brass.* 2 credits.
One hour-lesson per week.
- MUSI 181 *Applied Music I, Piano.* 2 credits.
One hour-lesson per week.
- MUSI 182 *Applied Music I, Voice.* 2 credits.
One hour-lesson per week.
- MUSI 183 *Applied Music I, Woodwinds.* 2 credits.
One hour-lesson per week.
- MUSI 180 *Applied Music II, Brass.* 2 credits.
One hour-lesson per week.

- MUSI 181 *Applied Music II, Piano.* 2 credits.
One hour-lesson per week.
- MUSI 182 *Applied Music II, Voice.* 2 credits.
One hour-lesson per week.
- MUSI 183 *Applied Music II, Woodwinds.* 2 credits.
One hour-lesson per week.
- MUSI 180 *Applied Music III, Brass.* 2 credits.
One hour-lesson per week.
- MUSI 181 *Applied Music III, Piano.* 2 credits.
One hour-lesson per week.
- MUSI 182 *Applied Music III, Voice.* 2 credits.
One hour-lesson per week.
- MUSI 183 *Applied Music III, Woodwinds.* 2 credits.
One hour-lesson per week.
- MUSI 201, 202,
203 *Instrumental Ensemble IV, V, VI.* 1 credit.
Two hours per week.
- MUSI 204, 205,
206 *Choral Ensemble IV, V, VI.* 1 credit.
Two hours per week.
- MUSI 230, 231,
232 *Music Theory IV, V, VI.* 2 credits.
Five laboratory hours per week.
- MUSI 280 *Applied Music I, Brass.* 2 credits.
One hour-lesson per week.
- MUSI 281 *Applied Music I, Piano.* 2 credits.
One hour-lesson per week.

- MUSI 282 *Applied Music I, Voice.* 2 credits.
One hour-lesson per week.
- MUSI 283 *Applied Music I, Woodwinds.* 2 credits.
One hour-lesson per week.
- MUSI 280 *Applied Music II, Brass.* 2 credits.
One hour-lesson per week.
- MUSI 281 *Applied Music II, Piano.* 2 credits.
One hour-lesson per week.
- MUSI 282 *Applied Music II, Voice.* 2 credits.
One hour-lesson per week.
- MUSI 283 *Applied Music II, Woodwinds.* 2 credits.
One hour-lesson per week.
- MUSI 280 *Applied Music III, Brass.* 2 credits.
One hour-lesson per week.
- MUSI 281 *Applied Music III, Piano.* 2 credits.
One hour-lesson per week.
- MUSI 282 *Applied Music III, Voice.* 2 credits.
One hour-lesson per week.
- MUSI 283 *Applied Music III, Woodwinds.* 2 credits.
One hour-lesson per week.

PHILOSOPHY

- PHIL 104 *Introduction to Philosophy.* 4 credits.
A survey of the basic writings of the major philosophers in historical sequence, beginning with the Pre-Socratics. Four hours per week.
- PHIL 258 *Logic.* 4 credits.
The principles and problems of critical thinking. Four hours per week.

PHYSICAL EDUCATION

Full-time students are required to complete two hours of physical education per week for one credit each quarter subject to the following exceptions: (1) it would be injurious to health; (2) it would cause undue hardship because of employment or marital status; (3) the student would be reluctant to participate because of age, or (4) the student is a veteran who has completed six months of active service. Students who wish to petition for a waiver of physical education activity courses because of reasons 1, 2 and 3 above must apply to the Academic Dean. All one-credit courses in Pyed will meet two hours per week.

PYED 100	<i>Beginning Archery.</i> 1 credit.
PYED 101	<i>Beginning Golf.</i> 1 credit.
PYED 102	<i>Beginning Tennis.</i> 1 credit.
PYED 103	<i>Folk Dance.</i> 1 credit.
PYED 104	<i>Folk-Social Dance.</i> 1 credit.
PYED 105	<i>Jogging and Exercise.</i> 1 credit.
PYED 106	<i>Track.</i> 1 credit.
PYED 121	<i>Rugby Football.</i> 1 credit.
PYED 122	<i>Touch Football.</i> 1 credit.
PYED 123	<i>Conditioning for Men.</i> 1 credit.
PYED 124	<i>Field Hockey for Men.</i> 1 credit.
PYED 125	<i>Soccer for Men.</i> 1 credit.
PYED 126	<i>Basketball for Men.</i> 1 credit.
PYED 127	<i>Softball for Men.</i> 1 credit.
PYED 128	<i>Volleyball for Men.</i> 1 credit.
PYED 131	<i>Conditioning for Women.</i> 1 credit.
PYED 132	<i>Field Hockey for Women.</i> 1 credit.
PYED 133	<i>Soccer for Women.</i> 1 credit.
PYED 134	<i>Basketball for Women.</i> 1 credit.
PYED 135	<i>Softball for Women.</i> 1 credit.
PYED 136	<i>Volleyball for Women.</i> 1 credit.
PYED 150	<i>Personal and Community Health.</i> 3 credits. A study of the current scientific information in the area of health as it applies to healthful living for individuals and groups. Three hours per week.

- PYED 151 *First Aid.* 2 credits.
 A study of theory and practice in giving the immediate and temporary aid to a victim of sudden illness or the victim of an accident. One hour lecture, two hours laboratory per week.
- PYED 155 *Introduction to Physical Education.* 4 credits.
 A general introductory course emphasizing the major philosophical, biological, sociological, and psychological principles underlying physical education programs. Attention given to professional orientation. Four hours per week.
- PYED 156 *Introduction to Recreation.* 4 credits.
 A depth study into the concept of recreation, play and leisure. Covers history and philosophy of the recreation movement. Four hours per week.
- PYED 160 *Basketball.* 3 credits.
 A depth study into the fundamental skills and drills relative to the game. Covers strategy of the game plus present day offensive and defensive patterns. Two one-hour lectures, two one-hour laboratory sessions per week.
- PYED 161 *Tennis.* 3 credits.
 A depth study of the theories and techniques of tennis. One hour of lecture and two hours of laboratory per week.
- PYED 162 *Golf.* 3 credits.
 A depth study of the skills, fundamentals, and mechanics related to the game of golf. Covers theory, history, and values of the game. One hour of lecture and two hours of laboratory per week.
- PYED 163 *Dance.* 3 credits.
 A survey of basic types of dance, their development, and their relation to general education. Emphasis on folk, square, social and modern dance as aspects of a physical education program. One hour of lecture and two hours of laboratory per week.

- PYED 201 *Advanced Golf*. 1 credit.
Two hours per week.
- PYED 202 *Advanced Tennis*. 1 credit.
Two hours per week.
- PYED 260 *Weight Training and Conditioning*. 3 credits.
A study in depth of the theories and techniques of weight training and conditioning. Three hours per week.
- PYED 262 *Volleyball*. 3 credits.
A depth study of the theories and techniques of volleyball. One hour of lecture and two hours of laboratory per week.
- PYED 263 *Field Hockey*. 3 credits.
A depth study of the skills, rules, and strategies of field hockey. Coaching and officiating techniques included. One hour of lecture and two hours of laboratory per week.

PHYSICS

- PHYS 127, 128 *Introductory Physics I, II*. 5 credits each. Prerequisite: Math 101.
The history, philosophy, and fundamental laws of physics. This sequence is designed for students planning to take no additional physics. Four hours of lecture and one three-hour laboratory per week.
- PHYS 137, 138, 239 *Principles of Physics I, II, III*. 5 credits each. Prerequisite: Math 254 (May be taken concurrently).
A systematic and rigorous treatment of the fundamental laws and theories of mechanics, heat, sound, light, electricity, and magnetism; the third course treats atomic, nuclear, and molecular structure. Four hours of lecture and one three-hour laboratory per week.

POLITICAL SCIENCE

- POLS 101 *American Government I.* 4 credits.
An introduction to the major branches of U.S. and Georgia government and their functions. Meets state requirement in national and state constitution. Four hours per week.
- POLS 202 *American Government II.* 4 credits.
An introduction to the major branches of U.S. government and their functions. Designed for Associate in Arts candidates in political science. Four hours per week.
- POLS 203 *Comparative Politics.* 4 credits.
A comparative survey of major political systems, including the totalitarian systems of Soviet Russia and Nazi Germany and the democratic systems of Great Britain and France. Four hours per week.

PSYCHOLOGY

- PSYC 98 *Effective Learning Skills.* 1 credit.
Presentation and discussion of the basic skills of studying and learning, including effective adjustment to the College environment.
This course is offered only in the summer. It is required of all students who are deficient in both English and mathematics. It is not applicable toward degree requirements. Two hours per week.
- PSYC 101 *Introduction to General Psychology.* 4 credits.
A study of the scientific basis of behavior with particular relevance to human behavior, but including generalizations from other forms of life. Experimental and clinical evidence will be presented for various theories of learning, motivation, perception, and personality, including description of abnormality and its consequences. Four hours per week.

PSYC 201

General Psychology. 4 credits.

A review of the theoretical frames of reference and schools of thought in the context of a systematic development of fundamental concepts, illustrating the scientific method in testing psychological theories, and individual difference. Four hours per week.

PSYC 212

Foundations of Human Development. 4 credits.

Study of the human organism integrating the physiological processes from conception to old age with the psychological dynamics affecting behavior as the individual interacts within his social-culture milieu. Four hours per week.

PSYC 258

Psychology of Adjustment. 4 credits.

An orientation to the parameters of normalcy and the minor variants of human behavior, emphasizing theories of the development of personality and such problems as stress, frustration, and conflict with related problem solutions both adjustive and neurotic. Four hours per week.

SOCIOLOGY

SOCI 105

Introduction to Sociology. 4 credits.

An analysis of those forces within and between groups affecting the individual's interaction with society, emphasizing the influencing of behavior through peer reinforcement and perception of community custom, attitudes, politics, class status, religion, and related culturally developed social events. Four hours per week.

SOCI 202

Introduction to Criminology and Delinquency. 4 credits.

Introduction to characteristics of criminal and antisocial behavior and the physical, economic, and emotional causes of such behavior. In addition, the course would include the problems of juvenile delinquency, theories of causation and prevention programs.

SOCI 260

Contemporary Social Problems. 4 credits.

A study of the individual's development as a product of social processes and of problems related to conflicts among the self, minorities, and dominant societies. Social determinants and consequence of disruptive patterns of behavior involving delinquency, discrimination, prejudice, addictions, poverty, family break-up, violence, and generally non-conforming transitions will be analyzed. Four hours per week.

SOCI 293

Family and Community Relations. 4 credits.

A study of these two primary social institutions with special emphasis given to the problems and adjustments of courtship, marriage, milieu changes and differential standards and values of men and women in our societies. Four hours per week.

SPANISH

SPAN 101, 102

Elementary Spanish I, II. 5 credits each.

Pronunciation and conversation, sentence patterns and structure. Four hours of lecture and one hour of laboratory per week.

SPAN 103, 104

Intermediate Spanish I, II. 5 credits each.

Review of Spanish grammar. Extensive and intensive reading from plays and/or short stories. Four hours of lecture and one hour of laboratory per week.

SPAN 105, 106

Conversation and Composition I, II. 4 credits each.

Practice in writing essays, other compositions and review of advanced grammar. Reading of selections from outstanding Spanish authors are the base for conversation. Four hours per week.

SPAN 201, 202

Introduction to Spanish Literature I, II. 4 credits each.

Survey from the Middle Ages to Siglo de Oro and from the XVIII Century to Generation of '98, with emphasis in Cervantes, Lope de Vega, Calderon de la Barca, Zorilla, Alarcon and Galdos. Four hours per week.

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