**Middle Georgia State University** and the USG expects new students (including Freshmen, transfer, and dual-enrollment), residential students (including Georgia Academy), and student leaders (such as Athletes, SGA, President’s Torch Society, RAs, and Student Assistants) to complete AlcoholEdu and Haven in Fall 2015. The training is available to all students.

This online training will empower students to make well-informed decisions. Students who complete Part 1 of both Haven and AlcoholEdu by Tuesday, September 15, 2015, will be entered in a drawing to win one of 12 VIP parking passes for Fall 2015! For students enrolled in the First Year Experience Seminar, completing this training will count towards the grade in that class (and instructors will be updated on their students’ progress).

Whether or not students are taking FYES, those who have not completed Part 1 of both AlcoholEdu (with a score of 70 or above) and Haven by October 5, 2015 (at the conclusion of a one-week grace period past the deadline), will have a hold placed on grades. They will have to register for classes through a professional advisor, who will provide a reminder of the required training.

30 days after completing Part 1, students will be notified via email to log back in and take Part 2 of training. The deadline for completing Part 2 is before students head out for Thanksgiving and well before final exams. Those who complete Part 2 of both AlcoholEdu and Haven by November 1, 2015 will be entered in a drawing to win a Samsung tablet from the MGA Campus Bookstores.

Those who complete both parts 1 and 2 of AlcoholEdu and Haven by November 16, 2015 (a week ahead of the deadline) will be entered in a drawing to win one of 12 VIP parking passes for Spring and Summer 2016!

Please note that students must finish both Part 1 and Part 2 of AlcoholEdu and Haven to receive credit for completing the mandatory training. Those who have not completed Parts 1 and 2 by November 30, 2015 (at the conclusion of a one-week grace period past the final deadline) will have a hold will be placed on their student record and will not be able to see Fall grades until training is complete.

**Both AlcholEdu and Haven are available starting August 31, 2015. Students are encouraged to complete the training early for a chance to win prizes, and more importantly, to keep Middle Georgia State a safe and healthy place to live and learn!**

**PLEASE READ THE FOLLOWING CAREFULLY:**

New students, residential students, student leaders, and student employees are expected to complete AlcoholEdu and Haven. They will need one EverFi Higher Education Account to access the training from the dashboard.
Middle Georgia State University  
Mandatory USG-provided Title IX Online Training 
Student Instructions – Fall 2015

Instructions for students to fulfill Middle Georgia State University’s requirement:

  - Enter the Registration Code **c1bad7b4** (this will register you for both AlcoholEdu and Haven) and click “I’m a Student” to create your EverFi Account.
  - Use your Middle Georgia State email to register (i.e., firstname.lastname@mga.edu) and create a password you will remember.
  - When prompted, please enter your 9-digit Student ID for Middle Georgia State University to receive credit for completion.
    - You can look-up your Student ID on the back of your Knight Card (the number begins with 983).
  - When prompted, choose the group of which you are a member (choose the same group for both Haven and AlcoholEdu)
    - If you are a member of more than one group, you will receive this email multiple times, but need only register with EverFi once.
    - If you are a Freshman, select that group (whether or not you are also living on one of our campuses, are an Athlete, etc.).
    - If you are a new student who Transferred from another institution, select New Student – Transfer (whether or not you are also living on one of our campuses, are an Athlete, etc.).
    - If you are a dual-enrollment student **not** in the Georgia Academy, select New Student – MOWR (Move On When Ready).
    - If you are a Georgia Academy student, select that group (whether or not you are also a member of other groups, i.e. Torch Society).
    - If you are an Athlete who is **not** a Freshman, select Athlete (whether or not you live on campus and/or are involved in other groups, i.e. Torch Society, SGA, etc.).
    - If you are a Resident Assistant, select the campus on which you are an RA (whether or not you are also a member of other groups, i.e. Torch Society, SGA, etc.).
    - If you work on campus as a Student Assistant, select that group unless you are a Freshman (select Freshman), Georgia Academy (select New Student – Georgia Academy), an Athlete (choose Athlete), an RA (select the campus on which you reside), in the Torch Society (select Torch Society) or SGA (select SGA).
- Complete **Part 1** of both AlcoholEdu and Haven by **September 28, 2015**.
- After 30 days you will receive an invitation to complete **Part 2** of AlcoholEdu and Haven which must be completed by **November 23, 2015**.

Other Important Information:

- You will need Internet access and audio capabilities.
- To avoid technical issues, please use any major web browser (e.g., Firefox, Internet Explorer, Google Chrome) released within the previous two years.
- You may take the training in multiple sittings (EverFi saves your work).
The training will include surveys to help personalize your experience and measure students’ attitudes and behaviors. All survey responses are confidential; the school will only receive information about the student body as a whole and will never see individual students’ answers.

Should you experience problems, technical support is available 24/7 and can be accessed from the “Help” link within the online training.

Thank you for your cooperation, and if you have any questions, please send them to titleix@mga.edu.