

LOST AND FOUND POLICY

Items found on any Middle Georgia State University campus are required to be turned in to the MGA Police Department. Police department staff will attempt to identify and contact the owner of all found items. Contact with the owner will be made via the Middle Georgia State University e-mail system. Lost and found items can be claimed in the Police Department Office at the respective campus that the property was located on. All items will be kept for at least thirty calendar days after receipt of item or contact with owner. Items not claimed after thirty days will be donated or destroyed, as appropriate. All campus departments should turn unclaimed lost and found items in to the MGA Police Department by the following Friday of the week in which the property was taken receipt of.