



DISCLOSURE AND AUTHORIZATION FORM

In connection with my application for employment (including contract for services or volunteer services) or tenancy with, _____ These consumer reports (investigative consumer reports in California) may include the following types of information: names and dates of previous employers, salary, work experience, education, accidents, licensure, credit report(except California) etc. I further understand such reports may contain public record information such as, but not limited to: my driving record, workers' compensation claims, judgments, bankruptcy proceedings, criminal records etc. from federal, state and other agencies which maintain such records.

In addition, investigative consumer reports as defined by the federal Fair Credit Reporting Act, gathered from personal interviews with former employers and other past or current associates of mine to gather information my work performance, regarding character, general reputation and personal characteristics may be obtained.

I AUTHORIZE, WITHOUT RESERVATION, ANY PARTY OR AGENCY CONTACTED BY THE CONSUMER REPORTING AGENCY TO FURNISH THE ABOVE-MENTIONED INFORMATION

I have the right to make a request to the consumer reporting agency: HR TruCheck (HRTC) located at:

3525 Hwy. 138 SW, Stockbridge, Georgia, 30281 toll free telephone number of 866.773.3675 upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including the sources of information and HRTC on our behalf, will provide a complete and accurate disclosure of the nature and scope of the investigation covered by the investigative consumer report(s); and the recipients of any reports on me which HRTC has previously furnished within the two year period for employment requests, and one year for other purposes preceding my request (California t three years). I hereby consent to your obtaining the above information from HRTC. You may view their privacy policy at their website: (www.HRTruCheck.com).

I hereby authorize procurement of consumer report(s) and investigative consumer report(s). If hired (or contracted), this authorization shall remain on file and shall serve as ongoing authorization for you to procure consumer reports at any time during my employment(or contract) period.

o California, Minnesota and Oklahoma Applicants only: Check box if you request a copy of any consumer report ordered on you

Notice to California Applicants:

You have the right under Section 1786.22 of the California Civil Code to contact HRTC during reasonable hours (9:00 a.m. to 4:00 p.m. (ET) Monday through Friday) to obtain all information in your file for your review. You may obtain such information as follows: 1) In person at HRTC's offices, which address is listed above. You can have someone accompany you to HRTC's offices. HRTC may require this third party to present reasonable identification.

You may be required at the time of such visit to sign an authorization for HRTC to disclose to or discuss your information with this third party: 2) By certified mail, if you have previously provided identification in a written request that your file be sent to you or to a third party identified by you; 3) By telephone, if you have previously provided proper identification in writing to HRTC; HRTC has trained personnel to explain any information in your file to you and if he file contains information that is coded, such will be explained to you.

Notice to New York Applicants:

"or consumers applying for work in New York: I acknowledge receiving a copy of Article 23-A of the New York Corrections Law I acknowledge that I have been provided a copy of consumer's rights under the Fair Credit Reporting Act. _____ (Initials)

Applicant's Printed Name Social Security Number Maiden Name

Date Of Birth Race Gender

Alias Names: _____

Drivers License #: _____ State _____ Name on License _____

Street Address: _____

City _____ State _____ Zip _____

Additional States or Counties lived in the past seven years: _____

Applicant's Signature (Required) Current Date (Required)

Please select service(s) needed for this applicant:

- State Criminal Repository: State(s) to Search
County Criminal : County to Search
Address History
MVR-Driver Record
Federal Criminal Records Previous
Credit Report
Education Verification:
Previous Employment Verification
Personal and Professional References
Professional License Search:
Social Security Trace
National Criminal Database Search
Sex Offender Search

Requested By: _____ Email Address: _____

Company Name: _____ Phone /Fax Number: _____

HR TruCheck, Inc.
3525 Highway 138 sw
Stockbridge, Georgia 30281
Phone: 1.866.773.3675 - Fax: 770.760.1878