MIDDLE GEORGIA STATE UNIVERSITY
Declaration of Second Major/Degree

The first step in changing majors is to **meet with an academic advisor in the desired discipline** in order to determine the appropriateness of the minor/major/degee and your eligibility for the program of study. Please note:

- **Completing this Declaration form does not guarantee acceptance into the program of study**
- **Adding additional majors or degrees might delay graduation** (Consult advisor)
- **Adding additional majors or degrees may affect your financial aid situation** (Consult Office of Financial Aid)
- **Students seeking to change majors or degrees must complete a Request for Change of Major form**
- **Students changing from transient to degree seeking must apply for admission as a transfer student.**
- **Students who have graduated with a bachelor's degree or certificate must re-apply for admission to continue matriculation at the University.**

Directions: (This form is designed to be completed electronically and submitted via email.)

Fill in the fields below, then sign and date the form electronically. Next, secure the electronic signature of an advisor for ***the new second major/ degree*** by emailing them the form. The advisor for the new major will sign the form electronically, make a copy for your advising file, and then email the form to the Registrar's Office for processing.

Clear Form Print

Name: Student ID:

Current Major/Degree:

Adding Major/Degree (choose one below) Remove Second Major Above

Bachelor's:

Associate's:

Certificate:

Student's Signature Date

Advisor's Signature (New Degree/Major or Removed Major) Date

*New advisor is responsible for delivering signed form to the Registrar.

Advisor Assignment Updated in Banner by Date

Processed by Registrar's Office Date

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