



Middle Georgia State University

Drop-Add-Withdrawal Form

Submit completed form to registrar@mga.edu

****This form is to be completed only if the student has a hold and cannot self-drop online****

CHANGE OF SCHEDULE

Name _____ Select Action(s) To Be Taken

MGA ID _____ ADD DROP WITHDRAWAL

Are You Receiving Financial Aid? Yes No Are You Receiving V. A. Education Benefits? Yes No

Are you dropping all of your classes and withdrawing from the university for the term? Yes No

ADD

CRN	Subject/Num	CRN	Subject/Num
	Ex: ENGL1101		Ex: ENGL1101

DROP/WITHDRAWAL

CRN	Subject/Num	CRN	Subject/Num
	Ex: ENGL1101		Ex: ENGL1101

****If you are a residential student withdrawing from all classes please cancel any housing contracts by emailing housing@mga.edu from your MGA email account.****

I acknowledge that I am aware of the MGA [Withdrawal Limit Policy](#) which states students are only allowed 5 withdrawals over the course of their matriculation at MGA. All subsequent withdrawals will be assigned grades of WF.

I acknowledge that I am aware that withdrawing from all classes could result in a balance owed to the university.

Student Signature _____ Date _____ Office of the Registrar _____ Date _____

Athletic/International Advisor's Signature _____ Date _____
(If applicable)

Advisor Signature _____ Date _____
(Required for dropping any courses.)