

## Grading Tips in Banner

When entering grades in Banner-Web, you may be given several grading options. To ensure that you select the appropriate grade type or mode, here are the appropriate grades for each course type.

**Academic Courses:** These courses form the majority of grades that can be awarded and fall under the Banner Normal (N) grade mode.

**College Preparatory Curriculum (CPC) Deficiency Courses:** Students who have a CPC deficiency can be identified with a “C” grade mode. Applicable courses are BIOL 1001K, BIOL1002K, PHSC 1011K, HIST 1111, HIST 1112, FREN 1001 and SPAN 1001. Since these courses are also available as academic courses under the Normal (N) grade mode, care is needed to insure the proper grade is entered.

**Learning Support:** Learning Support courses required a special grade code that excludes those grades from a student’s institutional GPA. These grades are easily identified since they use a % sign following the grade. Applicable courses are ENGL 0099, READ 0099, MATH 0097, MATH 0099, and the LSDS series. All grades except a W and an I (not recommended) count as Learning Support Attempts.

**Regents’ Remedial courses** have only two grade codes – **S** if a student passes the Regents’ Test or **U** in the event of a failure. S and U grade do not accrue quality points and are not counted in a student’s GPA.

Academic Courses	CPC Courses (C grade mode)	Learning Support
A	A^	A%
B	B^	B%
C	C^	C%
D	D^	D%
F	F^	F%
FA (Failure Absence)	FA^	FA%
I	I^	IP% (Recommended instead of an I)
W & WF - grades are autograded when the student withdraws and cannot be changed by the instructor.	W & WF - grades are autograded when the student withdraws and cannot be changed by the instructor.	W & WF% - grades are autograded when the student withdraws and cannot be changed by the instructor.

**DO NOT use any Grade with an \* (Transfer course) or # sign (Academic Renewal) following the grade code, if presented.**