

# MIDDLE GEORGIA STATE UNIVERSITY

## CHANGE OF SCHEDULE

**\*\*\*This form is to be completed only if the student has a hold and cannot self-drop online\*\*\***

Circle Action(s) To Be Taken

ADD DROP WITHDRAWAL

NAME \_\_\_\_\_  
LAST FIRST MIDDLE INT.

MGA ID or SOCIAL SECURITY NUMBER \_\_\_\_\_

ARE YOU RECEIVING FINANCIAL AID?  YES  NO ARE YOU RECEIVING V. A. EDUCATION BENEFITS?  YES  NO

**ARE YOU DROPPING ALL OF YOUR CLASSES AND WITHDRAWING FROM THE UNIVERSITY FOR THE TERM?  YES  NO**

***\*\*If you are a residential student withdrawing from all classes please cancel any housing contracts by emailing housing@mga.edu from your MGA email account.\*\****

ADD						
CRN	Subject	Course No.	Sec. No.	Credit Hours	Beg. Time	Days

DROP/WITHDRAWAL						
CRN	Subject	Course No.	Sec. No.	Credit Hours	Beg. Time	Days

**\*\*PLEASE READ: Students are limited to 5 withdrawals over the course of their matriculation. All subsequent withdrawals will be assigned grades of WF. \*\***

Processed by Office of the Registrar \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Advisor's Signature Required (for dropping any course) Date

\_\_\_\_\_  
Athletic/International Student Advisor's Signature Date

Distribution: Original: Registrar; copy: Student  
 Revised 10/8/18