



# Middle Georgia State University

Drop-Add-Withdrawal Form

Submit completed form to [registrar@mga.edu](mailto:registrar@mga.edu)

**\*\*This form is to be completed only if the student has a hold and cannot self-drop online\*\***

## CHANGE OF SCHEDULE

Name \_\_\_\_\_ Select Action(s) To Be Taken

MGA ID \_\_\_\_\_ ADD DROP WITHDRAWAL

Are You Receiving Financial Aid? Yes No Are You Receiving V. A. Education Benefits? Yes No

Are you dropping all of your classes and withdrawing from the university for the term? Yes No

### ADD

CRN	Subject/Num	CRN	Subject/Num
	Ex: ENGL1101		Ex: ENGL1101

### DROP/WITHDRAWAL

CRN	Subject/Num	CRN	Subject/Num
	Ex: ENGL1101		Ex: ENGL1101

**\*\*If you are a residential student withdrawing from all classes please cancel any housing contracts by emailing [housing@mga.edu](mailto:housing@mga.edu) from your MGA email account.\*\***

**I acknowledge that I am aware of the MGA [Withdrawal Limit Policy](#) which states students are only allowed 5 withdrawals over the course of their matriculation at MGA. All subsequent withdrawals will be assigned grades of WF.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Office of the Registrar \_\_\_\_\_ Date \_\_\_\_\_

Athletic/International Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(If applicable)

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Required for dropping any courses.)