

Meal Plan Term and Conditions



Students who live on either the Macon or Cochran campuses are required to purchase a **Residential/Board** meal plan. Students who live on the Eastman campus and Commuter students on all campuses are encouraged to take advantage of a voluntary **Commuter/Block** meal plan, but are not required. Residential/Board plans are selected and purchased during the Housing application process. Commuter/Block meal plans can be purchased through the student's **SWORDS** account if using **Financial Aid, via card or e-check**, or in person at the Bursar's Office. **Meal Plans start** at lunch on housing "move-in" day and end the last day of exams for the semester.

Any Residential/Board meal plan purchased for Fall Semester will automatically be renewed and charged to the student's account for the Spring Semester. Any meal plan purchased for any Summer Session will be active from the beginning of the first summer session until the end of the last summer session. Students who wish to **cancel or change** their meal plan must adhere to the following requirements:

- The last day to **cancel or decrease a Residential/Board or Commuter/Block meal plan** for Fall or Spring semesters is five business days after the start of classes.
- The last day to cancel or decrease a Residential/Board or Commuter/Block meal plan for a Summer Session is five business days after the start of classes for the term in which the meal plan was purchased.

Dining Dollars may be used to make a purchase in any on-campus dining outlet operated by Sodexo Campus Services. **Duke Dollars** are available for purchases on any campus where the Knight Card is accepted and can also be used for non-dining purchases. Both accounts are typical debit accounts, allowing the cardholder to make purchases without carrying cash. All Dining Dollar and Duke Dollar funds roll over between consecutive semesters. Duke Dollar refunds may be requested upon graduation or official withdrawal from Middle Georgia State University within 120 days of leaving, and Dining Dollar refunds will be auto refunded within 90 days of the end of the student's last active semester.

The following conditions apply to all meal plans purchased:

- There are no refunds for missed meals.
- For Residential/Board plans, only one meal "swipe" can be used per meal period. Unlimited swipes can be used per period for Commuter plans.
- Meals from Residential/Board or Commuter/Block plans do not carry forward to the next semester.
- Effective Fall 2018, Dining Dollars for all plans will carry forward to the next semester or will be refunded if a student graduates or leaves MGA.
- A student who withdraws or is required to withdraw from the university during a semester may receive a refund of meal plan fees on a prorated basis, determined by the date the student submits a formal request of withdrawal. This includes Block Plans, which will also be refunded on a prorated basis.
- No refunds, except Dining and Duke Dollars, will be made after 60% of the semester is completed.
- The meal charges at the prescribed rate per academic semester are payable in full at the time of payment of tuition and fees for each semester.
 - If payment is not made by the deadline, the meal plan will be canceled. In addition, failure to pay all outstanding charges will prohibit further access to dining facilities, registration, issuance of transcripts and other records.
 - If charges are not paid, the university will request assistance from a collection agency. The student may be responsible for any additional collection fees.

Starting Fall 2017, a **Meal Exchange** program has been implemented across all retail dining venues. Students with a Residential/Board or Commuter/Block meal plan can use a "swipe" at retail locations to purchase a pre-defined meal combo, which are communicated at the counter of the venue. Only one meal exchange can be used per day, but students can still utilize dining dollars or access the dining halls for other meal periods. If items outside of a meal combo are purchased, dining dollars or another form of payment must be applied to complete the transaction.