We can identify the steps necessary to complete it as follows:

1. Finalize topic
2. Initial library research
3. Prepare general outline
4. Detailed library research
5. Prepare detailed outline
6. Write first draft
7. Write second draft
8. Check spelling and proofread
9. Get someone else to proofread
10. Type final draft
11. Proofread again
12. Turn it in!

MORE IDEAS TO USE TO CREATE INVOLVEMENT

Find out a lot about the topic

- Create self-interest
  - Set the stage:
    - Desk
    - Computer
    - Pencils
    - Scribble paper
    - Note cards
    - Markers
    - Scissors

Ask yourself: “What am I willing to do NOW?”