Getting Started on a Large Project

Quick Start Exercise
• When will I start?
• What will I do first?
• What resources will I use?
• Who can I ask for assistance?
• How long will it take to complete

Divide and Conquer:
Divide into small sections and tasks. Schedule out.

We can identify the steps necessary to complete it as follows:

1. Finalize topic
2. Initial library research
3. Prepare general outline
4. Detailed library research
5. Prepare detailed outline
6. Write first draft
7. Write second draft
8. Check spelling and proofread
9. Get someone else to proofread
10. Type final draft
11. Proofread again
12. Turn it in!

MORE IDEAS TO USE TO CREATE INVOLVEMENT

Find out a lot about the topic

Create self-interest

Set the stage:
Desk
Computer
Pencils
Scribble paper
Note cards
Markers
Scissors

Ask yourself: “What am I willing to do NOW?”

Visit our centers online at: https://www.mga.edu/ssc