RAPID GUIDE TO ONLINE TEACHING IN D2L

**OPTION 1**
COURSE IN THE LMS

1. Develop a communication plan and share with your students
   - (?)
2. Create a plan for each module
   - Calendar
3. Add Quizzes, Discussions, and Assignments into each module
   - Introduction, Activity, Discussion, Assignment, Quiz
4. Keep your course simple
   - Laptop
5. Stay in weekly contact with your students
   - Speech bubbles
6. Use the Gradebook in the LMS to track students grades
   - Document

**OPTION 2**
COURSE VIA VIDEO CONFERENCING

1. Develop a communication plan and share with your students
   - (?)
2. Set up Gradebook in the LMS
   - Document
3. Select a video conferencing tool and email students instructions on how to setup and access the conferencing tool
   - Video
4. Send weekly emails to students with specific instructions for the weekly activities. Provide students with details on how to join the virtual meeting.
   - Calendar

**OPTION 3**
COURSE VIA EMAIL

1. Develop a communication plan and share with your students
   - (?)
2. Set up Gradebook in the LMS
   - Document
3. Send weekly emails to students with specific instructions for the weekly activities.
   - Calendar